

Fife Lake Village
Council Meeting Minutes
January 4, 2016

Meeting called to order: 7 pm

Roll call: Present: Fisk, Hayes, Roesemeier, Kelley (name change Shomin), Miller, Leedy

Absent: Deike

Others: Martin Miller D.P.W., Valerie Houser-Treasure. Marcia Eby – Deputy Clerk, Marvin Radtke –Interim Zoning Administrator, Bob Johnson- Grand Traverse County Commissioner.

Approval of Agenda: Motion by Roesemeier to approve the agenda as presented
Seconded by Fisk. Motion carried

Pledge of Allegiance

Special Order of Business: none

Consent Agenda Items: Miller made a motion to approve the Consent agenda items as presented. Seconded by Fisk. **Roll Call:** Kelley-Y, Hayes-Y, Fisk-Y, Roesemeier-Y, Miller-Y, Leedy-Y. Motion Carried.

Police/ Public Safety Report: No one present.

Guest: Bob Johnson- Grand Traverse County Commissioner, He said that a budget was passed. He said that a lot of work needs to be done this year with regard to the budget. Animal Control has been moved under the Sheriff, which resulted in a 4 percent budget cut. There are looking a possibly putting a millage on the August ballot for a Veterans Operating Fund as the counties of Grand Traverse and Benzie pay roughly \$75,000 a year to fund this program. Bob said that the County settled a case in which a person died in jail of a drug overdose a couple years ago. Roesemeier asked Bob if there was some corrective action put in place so that no one else dies in the jail. Bob said procedures are being reviewed. Roesemeier also suggested that the Veterans utilize 3rd Level Crises Center if needed.

Public Comment: Bob Sturdavant commented that at the last meeting there was texting on the phone from a council member and he thought it was in bad taste. Hayes made a comment that the packet now comes on the phone and that it was possible that is what was going on. Tim Minder-107 Merritt Street. DDA board member, he referenced the packet page 210. He was concern about a merger between the Village Attorney and another firm. He said the merger with Sondee, Racine and Doren. He said that Peter Doren is representing Linda Forwerck in a matter between him and the DDA. Tim would like a formal response from the Village about this as he feels that it to be a conflict of interest. He would also like a reimbursement to the village of all the monies paid to the attorney regarding this issue. He submitted letter to Council about this. Linda Forwerck 116 Front Street said that she is no longer using Peter Doren as she thought that this

matter was settled. She said that Rural Fire has been using him since she has not been using him. She said she thought that the village was done with this.

New items

Resolution 16-01 Hiring Administrator – repeal prior appointed ZA

Fisk made a motion of approve Resolution 16-01 as presented. Miller seconded it. Kelley questioned if this was being done the right way and feels it violates our zoning ordinance. Leedy said that this resolution will repeal the previous appointed zoning administrator. Kelley asked if it would amend the ordinance, Leedy said no. **Roll Call:** Roesemeier-Y, Hayes-Y, Miller-Y, Fisk-Y, Kelley-N, Leedy-Y. Motion carried.

Recommend to hire Administrator/ Employment Agreement: Motion made by Miller to hire Marvin Radtke as a part time Administrator as per the Personnel Committee recommendation. Fisk seconded it. Roesemeier discussed the process in which the decision was made to hire Marvin. Leedy said that references were checked and told council what was said of him. **Roll Call:** Hayes-N, Fisk-Y, Kelley-N, Roesemeier-Y, Miller-Y, Leedy-Y. Motion Carried.

Attorney/ Legal Service Bids: Leedy said that several responses came in. Miller said that he has not been overly happy with the current attorney. He has not been happy with the current attorney's response time Miller made a motion to hire David Bieganowski as the new attorney for the Village. Supported by Fisk. Roesmeier asked how much he would charge to get current with what is going on in the Village. Dave who was in the audience said that there are not a lot is issues going on. He felt it would not be a lot of review at this time. He said that there would be some work to transition, looking over the ordinance and things like that as issues arise. **Roll Call:** Kelley-Y, Hayes-Y, Roesemeier-Y, Fisk-Y, Miller-Y, Leedy-Y. Motion Carried.

Auditor Bids: Leedy said that three responses came back. Bids were opened publicly at the meeting. They were from Baird Cotter Bishop, Gabridge & Company, and Dennis Garland & Niergarth. Discussion among Council about all three firms. Miller felt that with Gabridge & Co. the Village would save 10,000 dollars over 5 years. DDA chair Motion was made by Miller to use Gabridge & Company to do the Audit. Fisk seconded it. Discussion: Linda Forwerck was asked about what she thought regarding the audit from the DDA. She suggested stay with the current auditor. **Roll Call:** Fisk-Y, Roesemeier-Y, Kelley-Y, Miller-Y, Hayes-Y, Leedy-Y. Motion carried.

Set budget & truth in taxation hearing: Motion by Hayes to set the hearing on February 1, 2016, 15 minutes before the meeting. Seconded by Kelley. Motion carried.

Key Policy Change: Leedy said that there was the amended policy in the packet. Motion by Fisk to accept the amended policy as amended. Seconded by Miller. **Motion carried.**

Council Committee Assignments: Copy in the packet. Kelley was assigned to the Policy Committee. No changes by anyone with the committees they are currently on.

Appointments (ZBA, Planning , DDA): Discussion on open seats on DDA, ZBA, and Planning. Leedy said that our Clerk went through the Council minutes to see what the minutes reflect the terms were as the term dates were not accurate. Motion by Roesemeier to appoint Linda Deeren to the Planning Commission for a three year term to 2019. Seconded by Fisk. **Motion Carried.**

Discussion on DDA showing two spots open based on review of past Council minutes. Linda Forewerk DDA chair showed conflicting appointments according to her records. Hayes made a motion to table the DDA appointment to the February 1, 2016 council meeting. Kelley seconded it. Hayes-Y, Fisk-Y, Kelley-Y, Roesemeier-Y, Miller-N, Leedy-N. Motion carried.

Mark's Tree Service: Leedy explained that they were the successful bidder to do tree work for the Village. He sent a letter saying that we owed him \$4,000. He has done \$1,600 dollars worth of work that he has never invoiced us for. All work completed other than that has been paid in full. The bid reflected a list of work, but that the bid clearly stated not all the work would necessarily be done and was at the Village's discretion. He has also had his insurance lapse several times, which was a violation of the terms of the bid award. The contractor was required to be insured for the duration of the contract. The street committee has discussed this multiple times. We worked with him and awaited his reinstatement of insurance each time. He was paid for Pierce Street trees including change orders. The ball park trees were done for \$1,100 dollars. He did not do the trees behind the Township Hall or Municipal building. He was to chip the bark which was included in his base bid, which has not been completed by his company. He did not finish the contract. At a prior council meeting, council agreed to pay another company to chip the dump and take the amount from Mark's Tree Service's remaining invoices. Leedy asked the council how they would like to proceed. Miller asked if he has been paid for all the work that has been currently done. Leedy said that not everything has been paid as the \$1600 was not invoiced. She said that another company had to come in and chip up the wood at the dump site which he was contracted to do at an extra \$3000. Mark's Tree Service letter states that he thinks he needs \$5,000 to settle the contract but would take \$4,000. He said in the letter that he needs to get paid or he will contact his lawyer. Roesemeier asked with council consensus if this matter was within Marvin Radtke scope to handle this. Marvin said he would look into it.

Updated items

Copier Bids: Two other bids were received. One from Syscom, and one from Great Lakes Business System. She said that Syscom equipment was refurbished. Great Lakes Business Systems were 96 cents higher per monthly total. The first bid from Michigan Office Supply was the lowest with a 5 year lease. With this company you can trade up if needed. The copier will be a Xerox. Toner supplied for up to 2000 copies. Motion by Fisk to accept the lease agreement from Michigan Office Supply. Seconded by Roesemeier. **Roll Call:** Fisk-Y, Roesemeier-Y, Kelley-Y, Miller-Y, Hayes-Y, Leedy-Y. Motion Carried.

Equipment Bids- Dump Truck: Leedy said that last month council accepted the bid for the truck without the sander. It has been advertised all along with the

sander as per Martin's list. Mr. Beaver presented the bid last month with the sander. Leedy asked council how they would like to proceed. Discussion among council. Motion by Roesemeier to sell the dump truck with the sander for 2,000 dollars. Seconded by Miller. **Roll Call:** Hayes-Y, Miller-Y, Fisk-Y, Roesemeier-Y, Kelley-Y, Leedy-Y. Motion Carried.

DDA Update on Council recommendations-joint session: Leedy said that the joint meeting is on the 19th of this month at 6 p.m. Linda has asked of clarification on the agenda. Leedy stated it would include the same items discussed at the Council special meeting in July. Leedy would like to make a recommendation to utilize a facilitator for all to stay on track during the meeting. Motion by Kelley to have the new Village Attorney Facilitate the Joint DDA/ Council meeting on January 19, 2016. Seconded by Fisk, **Roll Call:** Kelley-Y, Hayes-Y, Fisk-Y, Roesemeier-Y, Miller-Y, Leedy-Y. Motion Carried.

Committee Reports

D.D.A.: Linda Forwerck and Kris Benke gave the annual DDA report that was in the packet. Linda asked if the DDA chair person is bonded though the Village. Leedy said that only the Treasurer is as per our insurance company that only the Treasurer handles funds. Linda stated both she and Treasurer handle funds. Leedy said that the DDA chair is to only be a second signer the checks and not to handle funds as per our MML insurance provider. Kris is bonded but Linda is not. Linda said that the police officer will be attending the joint meeting. Under Business Matters Linda said that 1-5 has been taken care of. Linda requested a copy of the Conflict of Interest Policy from the Village. Linda presented a DDA budget and hope it to be adopted during this meeting. Leedy asked if the DDA board had adopted, Linda said no it goes to Council first. Linda asked for Council approve tonight. Leedy noted it was not on the agenda and we just got it so we can add it to the February agenda. Linda addressed Council concerns about late payments on administration fees by DDA. Linda apologized for misstating the bill had been paid when it had not. She contacted Mellon Bank to have bills sent to DDA PO Box. Linda stated the bond payment was mailed on the 28th and Mellon Bank received the bond payment on Oct 1st but was not processed until Oct 2. She stated payments are not considered late until they are 30 days past due. Linda will make sure Council will get check register and bank statements once a month. Linda handed the Village Treasurer for bond fee reimbursement for the bill the Village paid. Linda asked for a drop box set up at the Village. Linda asked the Council if they would put the legal matters that have taken place in the last year about her to rest. She asked for a motion regarding this. Roesemeier said that we lack the power to control the public and what the public says. Roesemeier said that nothing is coming from Council regarding this matter. Fisk stated we have issues that the DDA needs to clean up to reduce the risk to the Village. Leedy stated we are not interested in spending more legal bills to address a closed matter. Miller said that at this point nothing is active toward the legal matter. He said that if something new comes forward we may need to address it. Leedy said at this point the legal issue is over. Dave Bieganowski, attorney

cautioned such a motion would be purely symbolic and most boards would not do so. Kelley stated as a new board member and close relative to Linda that it feels there are still unresolved issues. Leedy stated the joint meeting should hopefully clear up any unresolved issues.

Zoning: report in packet

Street: Nothing to report

Policy Committee: Purchasing Policy in packet. Leedy mentioned that she was not sure if this was the most current one. She said that she would check into it. Hayes asked that the Policy be looked over by the committee. Leedy asked if she had anything specific but Hayes just felt it was time to go over it

Planning: no December meeting

Fife Lake Area Utility Authority: a copy was passed out at the meeting. Fisk said it was a synopsis of the last year's highlights.

Finance: minutes in packet

Personal Committee: minutes in packet

Park: nothing

Ad hoc. Roesemeier said no request.

Communication: nothing

Public Comment: Deb Rogers 114 State Street. She said that there was talk about putting cameras up to watch the recycle bins. Asked if anything was done about that. She said that there was a litter of kittens in the bin. She said that these kittens were too small to get in the bin on their own. She said she was lucky enough to be able to reach in to get them. Bob Johnson 367 Voice Rd, Kingsley. He mentioned that if there was interest in Council training in Robert Rules or other type training he could set something up. He felt that a refresher was needed. Valerie Housour-Village Treasurer, - Bates Street, said that she became certified in AWR330 - Emergency Management Process. Marvin Radtke Village Administrator: He thanked the Council for his position. He said he understands there may be reservations and he feels diversity on Council is good, that we can focus our energy for our common goal. He is open and approachable and stressed that communication is fundamental. He felt that the job would be a challenge but was looking forward to it. Council thanked him. Dave McGough- 514 Bates, He said that he has been on Council and the DDA board. He mentioned that communication came up again tonight he said that he feels there was a failure to communicate who was on the boards and who wasn't. He felt that there were a couple of people who are out to attack Linda DDA chair and he said that he hoped this will stop.

Board Comments: Mary Kelley said that she voted against Marvin because she didn't quite understand the policy of the zoning ordinance. She said she had nothing against Marvin. She welcomed him aboard. She also wanted to say that we are put her by the public and that we need to do things in a good and professional way. She said it is important how the public views us. She says when she sees aggressive behavior and strong words it makes her sad. She said we are all adults and we need to act like adults. Martin Miller D.P.W. said that he followed up on the Al Sanitation request made a couple of months ago. They asked if the signage was in place, which it is. Martin suggested possible increasing the dumpsters to 4 or going to a twice a week pickup. They were not in favor of either on. They suggested that we enforce the \$500 dollar fine. If we turn them in we must follow through with consequences. We have nothing to do with the recycle bins. Leedey suggested that Martin get with Marvin about this issue.

Roesemeier made a motion to adjourn at 9:28 pm

Respectfully Submitted

Marcia Eby

Village of Fife Lake
Council Meeting Minutes
February 25, 2016

Meeting called to order: 7:00pm

Roll Call: Present: Hayes, Roesemeier, Kelley, Miller, Deike, and Leedy.

Excused: Fisk

Others: Tessa Johnson- Village Clerk, Valerie Houser-Village Treasurer,
Marvin Radtke- Village Administrator, Martin Miller-D.P.W.,
Marcia Eby-Deputy Clerk, Bob Johnson- Grand Traverse County
Commissioner.

Approval of Agenda: Miller made a motion to approve the agenda. Roesemeier supported it. Hayes questioned of item H under new items needs to be taken off. Leedy said that this item is going to be covered under Consent agenda items under Bills and Transfers. **Motion carried.**

Pledge of Allegiance

Special Order of Business: None

Consent Agenda items: This now includes the committee reports. Miller made a motion to approve the Consent Agenda Items, seconded by Roesemeier. **Roll Call:** Kelley-Y, Hayes-Y, Roesemeier-Y, Deike-Y, Miller-Y, Leedy-Y. **Motion carried.**

Police/ Public Safety Report: none

Guest: Bob Johnson- Grand Traverse County Commissioner; He discussed the possible emersion of the County Clerk with the Register of Deeds. He discussed what this would entail and possible problems that would arise.

Administrator Report: Marvin Radtke: He said that this report was in the packet dated for February 1st. He discussed updates since then. He said that Martin D.P.W. and himself got a hold of Martin Tree Service as discussed in the January meeting. He said after conversation with them they are on longer requesting the money that they had previously billed for and that the village will not hold him for any work to be done. Marvin also discussed an intern from Baker College is going to intern with the village. He also said that 3 ISD students will also be working at the village. He said that he would be working here on Mondays from 11am to 3pm for zoning issues. He did say that those hours may be flexible. Roesemeier requested getting in writing saying that the tree service does not want the moneys billed for. Marvin said that he would get that

Public Comment: Mark McGee- property on the corner of 131 and State Street. He asked the council to take serious consideration in picking people for the DDA. He discussed problem with past members who were on the DDA. He mentioned members who were on, than off, than on again. He said that there has been conflict between the Council and the DDA. He said that the DDA wants to be friends and asked that the Council not be so demanding. He said that the last year has been terrible for the DDA with attorney's fees and fighting. Let's get a nice group of people who wants to get things done, and to move in a positive direction. Linda Forewerk- 116 Front Street she said that there are two applicants Kris Benke to be reappointed and Deb Rogers who also applied. She asked that Kris be reappointed and Deb be appointed so the DDA so they can move forward.

New items

Adopt budget as presented 16-04: Miller made a motion to adopt Resolution 16-04 as presented. Seconded by Hayes. Kelley questioned figures under the DDA. Leedy said that the DDA has not presented their budget and that once presented there will be figures put in those spots. When the DDA presents their budget that the Council can either accept it or reject it. **Roll Call:** Hayes-Y, Roesemeier-Y, Deike-Y, Miller-Y, Kelley-Y, Leedy-Y **Motion carried.**

Set bank depositories resolution 16-02: Leedy said they have always used Chase and Forest Area Credit Union. Deike made a motion to adopt Resolution 16-02 to include the date changes. Seconded by Miller Hayes said that all the dates need to be changed because they were all dated February 1st. **Roll call:** Roesemeier-Y, Hayes-Y, Miller-Y, Deike-Y, Kelley-Y, Leedy-Y **Motion carried.**

Set Annual Meeting Calendar: Roesemeier made a motion to accept the meeting calendar as presented. Seconded by Deike. **Motion carried.**

Adopt Capital Improvement Plan: Leedy said that it will be approved for 5 years, but every year is adjusted. It will be approved from 2016- 2022 Motion by Deike to adopt the plan as presented. Seconded by Roesemeier. **Roll Call:** Kelley-Y, Hayes-Y, Roesemeier-Y, Deike-Y, Miller-Y, Leedy-Y. **Motion Carried.**

Adopt updated Purchasing Policy: Hayes had some questions about the policy. Hayes asked it under bullet points if itemized bills could be presented to Council. She asked if items for up to \$100 should go to the Village Administrator instead of the Village President. Leedy said that under the statue the President can have the authority to make those purchases if necessary. She also voiced concern about the \$1,500 to \$10,000 competitive bidding may not be required. She wanted it to state if Village Council may not find it's required. She felt that it was a lot of money for one person to make the decision.

Roesemeier made the motion to accept the Purchasing and Contracting Policy as written. Miller seconded that. **Motion carried** with 1-nay and 5- yeas.

Resolution 16-03 Street Administrator: Leedy said that the state of Michigan never received a resolution when Martin became street administrator. They still have Scott Love on their paperwork. Miller made a motion to accept Resolution 16-03 as presented. Seconded by Deike. Roesemeier suggest possibly looking at the job description of Martin's. Marvin Radtke will be on the paperwork as Administrator. **Roll Call:** Deike-Y, Hayes-Y, Miller-Y, Roesemeier-Y, Kelley-N, Leedy-Y. **Motion Carried.**

Resolution 16-05 Park Master Plan Updates: This is a renewal of the Parks Plan so that grants can be applied for. It is pretty much the same as the last one. Motion made by Deike to update the Park Plan as presented. Seconded by Miller. Leedy said that there has been no real change in the plans. She said that the vision is the same and that it would be better to renew it rather than redo it. **Roll Call:** Hayes-Y, Deike-Y, Kelley-Y, Roesemeier-Y, Miller-Y, Leedy-Y. **Motion Carried.**

Updated items

Planning reappointment- Marcia Eby: Leedy recommended that Marcia be reappointed to Planning from 2016 to 2019. Miller made a motion to reappoint Marcia Eby to Planning. Seconded by Hayes. **Motion Carried.**

Commented [Marcia1]:

DDA Appointments: There are 3 seats open and 4 applications. A fifth application came in and it was past the deadline. Hayes questioned the application form that was used. She said that she does not remember it being approved by Council. Leedy said it was an internal form recommended by the attorney. Hayes asked if she should update the existing appointments with current terms before appointing any new members. The four applications are Kris Benke who is renewing her seat, Deb Rogers who has a business in the DDA, Bob Sturdavant who is a taxpayer in the village and Valerie Housour who is a taxpayer in the village and the Village Treasurer. She said that the Treasurer position is no a conflict of interest to be on the DDA. Leedy will recommend the person and then it will be voted on. The first vacancy which was Kathy Gwizdala spot Leedy recommends Valerie Houser to the spot for the term till 2/28 of 2020. Miller made a motion to accept the recommendation. Roesemeier seconded it. **Roll call:** Deike-N, Roesemeier-Y, Kelley-N, Miller-Y, Hayes-N, Leedy-Y. **Motion fails.** Leedy recommended Bob Sturdavant for the same spot expiring in 2020. Miller made a motion to accept Robert Sturdavant to the DDA seat. Supported by Roesemeier. **Roll call:** Deike-N, Hayes-N, Miller-Y, Roesemeier-Y, Kelley-N, Leedy-abstain. **Motion fails.** Leedy said that since two of the positions went down the Village will need to repost for seats. Council had discussion as the procedure in which it was done. Kelley wanted to see where the procedure was in writing. Deike commented that it's possible the term expiring was a conflict with the voting. Leedy then recommended Valerie Housour to the term expiring in 2018. Leedy made the motion to accept Housour to the DDA seat expiring in 2019. Miller seconded it. **Roll call:** Hayes-N, Deike-N, Kelley-N, Roesemeier-Y Miller-Y, and Leedy-Y. **Motion Fails** Leedy made a recommendation that the DDA seats be reposted for the March meeting. Everyone will need to reapply and have it in the Thursday before the next Council meeting which is March 3rd. The People applying have to submit their application on the form. Deike wanted to know where it is written that the chair makes the recommendation for a seat as she was not comfortable with the way it was handled. Marvin read to council the state law in which it is done.

DDA updates on council recommendations: Leedy said that she sent an e mail to get a follow up on the issues still outstanding from the joint session in August. She said that a response has not been made and that the DDA chair was in the audience. Leedy read the e- mail sent to Linda the DDA chair, to Council. Linda spoke on her behalf. She said it was too short of time to get it taken care of. She discussed the DDA state law and saying that the village attorney may not be up on DDA law. Leedy asked who the attorney was when Forwerck set up Kingsley DDA and Forwerck stated Mark Nettleton. She discussed other issues with the council. Leedy questioned the last meeting. Forwerck said there was not a quorum it was a workshop and it began at the village then was moved to the library. Leedy asked Forwerck if the budget committee meeting was held and Forwerck replied no but they discussed the budget at their workshop. Leedy asked for updates or when Forwerck could present updates. Forwerck said she felt it was harassment. Leedy questioned a FOIA request that Linda got but did not provide it to the Village. Forwerck said you got the same one. Leedy said how do we know it is the same if Linda does not turn it over. Clerk Johnson stated we have 2 additional FOIA requests

and that she has emailed Forwerck 4 times with no response regarding FOIAs. Leedy stated we cannot comply with the law if we do not receive copies of the information. Linda said there has been a lawsuit involving legal fees from her personally. Leedy clarified that there was an investigation, not a lawsuit. Kelley asked if FOIA requests must come before the council and Leedy explained we have a 5 day response time with a possible 10 day extension. Leedy explained the clock starts ticking on FOIAs when the 1st person receives one so all must notify FOIA clerk as soon as they receive one. Deike questioned the issue of mail. Miller asked about the copies of mail the village is supposed to be receiving. Forwerck said that there are two sets of minutes from the August meeting. Those minutes have not been approved yet. Linda said that she did not know about the two most recent people who applied to the DDA because she was not notified of this. Tessa Johnson- Village Clerk said that she listened to the tapes for several hours while making up the August minutes, writing what was said right from the recording. Deike made a motion that the DDA chair by the end of the reposting on March 4th get notified of who has applied to DDA seats. Hayes seconded that. **Motion carried** with all yeas, Roesemeier stated that the council does want to have a DDA but recognizes the responsibility of the elected officials and voiced concern about the fact that the village chair and the DDA chair do not speak to each other. Changes are being made that need to be complied with. Marvin reminded us that all items on the letter from Leedy to DDA Chair were approved items by Council and DDA board and mentioned that the MML insurance lady reminded us that the village is accountable for any problems that arise with the DDA. He made several requests to Forwerck. The council is trying to work with the DDA to ensure statutes are followed. Leedy said that she has pushed most of the DDA issues and communication to the Administrator. Leedy said the requests are that are sent to the DDA are not being responded to the Administrator either. Leedy is willing to communicate but is asking for some type of response back even if asking for more time. Leedy hoped the DDA could schedule some training so the DDA board could understand their responsibilities. Leedy cautioned that if FOIA requests, OMA compliance etc are pursued legally, not only the DDA will be responsible but so will the Village Council. This could cost significant money to fix so she is asking for an update to fix the outstanding items to prevent that, and communication to either her or Administrator. Mark McGee asked if Linda was bonded, then said no. McGee stressed that at the August meeting the DDA wanted to work with the council. He questioned why Benke was not reappointed tonight. He said that he has the DDA budget with him tonight. He stressed that the DDA wants to work with the council. He feels that it stacked against them. Miller discussed his issues. Hayes said that the DDA never agreed to turn over the check book or have the village do the books. She said that the DDA never voted on it. Miller said these were voted on at the August meeting and wants to know why we are not getting what we asked for. DDA has had 6 months to address things. Leedy sent Forwerck a link to meeting recording. Anyone else can listen if they would like. Marvin read the law regarding dda appointments. Leedy reminded all that we had a conference call with our auditor, input from our attorney and insurance agent and the practice that we are asking for is what we are being advised that is normal DDA practice. Once these deficiencies are identified it is our obligation to fix them. Kelley asked why FOIA coordinator is not filling requests if it is her job. Clerk Johnson clarified she has filled all requests with information she has but she still needs copies in her hand to make sure both requests are

the same. She asked 4 times and still did not received the information. Deike asked that Linda give an update on the items sent in the e mail by the next meeting. She asked that Leedy think about the way the appointments were handled so that at the next meeting things can run smoothly with the Council and DDA.

Kelley left at 9pm

ZBA: Fisk not available to give update.

Communication: Valerie Housour went to a class of elected officials and received a certificate. She is more informed in FOIA. She also made comment about caring for this community that is why she applied for the DDA seat not because she is friends with Leedy. She said she has many friends. Kelley also went to part of the training. She will receive her certificate when she finishes the program.

Public Comment: Linda Forwerck-116 Front Street, she asked if the council is having a clean-up this year. She said that the township and village would like to do it jointly. She would like a date when it comes available. She also asked when she can present the DDA budget to council. She also asked that the DDA be included in capital improvements. Miller asked how you can approve the budget when it has not been accepted it by the DDA board. Council said they will look at it. Dave McGough-Bates Street, feels that the village is recruiting for the DDA He feels that the two who have the conflict of interest just happened to be the first up for recommendations. He felt if the names were reversed maybe we would have walked with new people on the DDA. Two people who have had their applications in since December would have made excellent members of the DDA.

Board Comments: None.

Roesemeier made a motion to adjourn at 9:11pm

Respectfully Submitted

Marcia Eby

Village of Fife Lake
Council Meeting Minutes
March 7, 2016

Meeting called to Order at 7pm

Roll call: present: Fisk, Hayes, Kelley, Miller, Deike, and Leedy.

Absent: Roesemeier

Others: Tessa Johnson- Village Clerk, Valerie Housour -Village Treasurer, Martin Miller- D.P.W., Marcia Eby- Deputy Clerk, Bob Johnson- Grand Traverse County Commissioner.

Approval of Agenda: Leedy said that the minutes of the Budget Hearing need to be added to the Consent Agenda Items from February 25th. Fisk made a motion to approve the amended agenda, Miller seconded it. **Motion carried** with all yeas.

Pledge of Allegiance

Special Order of Business: Jane Roesemeier's resignation from council. Her letter is in the packet. Fisk made the motion to accept Roesemeier resignation, seconded by Deike. **Motion carried** with all yeas. Leedy said that the position will be posted for the next meeting cycle.

Consent Agenda items: the agenda items should include items A-E, the committee reports. Fisk made a motion to approve the consent Agenda items 5, A-E to include the committee reports. Seconded by Miller. Deike mentioned that Jane was the chair to Ad Hoc and that another chair needs to be assigned to that committee. **Roll Call:** Hayes-Y, Deike-Y, Fisk-Y, Miller-Y, Kelley-Y, Leedy-Y. **Motion carried.**

Police/Public Safety: No report

Guest: Bob Johnson-Grand Traverse County Commissioner said that there are a couple of millage request to be on the ballot. One for the roads and another one for is a Veterans Millage, This will be requested for the August ballot. With the current budget they are not able to expand the veteran's office. The county is going to ask for a 1.5 millage request. Deike asked if it would add services. Johnson said it would add services. It would increase the current budget from \$500,000 to \$700.000. This millage will be for 6 years.

Administrator Report: Report in packet. Not present at meeting (excused, on a pre-arranged vacation). Leedy highlighted key points in letter to everyone.

Public Comment: Dave McGough- 514 Bates, at the last meeting the DDA had three openings and 4 applicants. The two new ones did not meet requirements so the president did have the lawyer revise the application. This was done without council's discussion or approval. The president recommends in no particular order the nominations to the seats. Two applicants were neither recommended nor recognized. They should of least been recommended. This lead to a reposting for the DDA open seats. Since then two more people have applied or as he put it recruited by the president. Now there are 6 applicants. Three who want to be on the board and three that the president wants on the board. One member that Leedy wanted on the DDA has incurred cost of over \$8.000 in legal fees since August. He would like update of cost since September till February on legal bills

regarding this. That gives you an idea of what her recommendations are. Mike Tornow of Fife Lake- He would like to give his 3 minutes to Dave so he can continue. Dave said that he did get a FOIA request on everything pertaining to Leedy and Minder. Asked if anyone would like a copy. He stated that this is a waste of money and that Leedy and Minder is pursuing this. He asked council to seriously consider who they would like to see in these seats, not how the president would like you to vote.

New items

DNR Trust Grant Resolution 16-06: Leedy said that we are reapplying this grant for the pavilion and bathrooms for the lakeside park for \$218,000 for the pavilion at Lakeside Park. This will also include an ADA walkway and bathrooms.

Deike made a motion to adopt resolution 16-06. Fisk seconded it. **Roll call:** Hayes-Y, Miller-Y, Fisk-Y, Deike-Y, Kelley-Y, Leedy-Y. **Motion Carried.**

DNR Passport Grant Resolution 16-07: this grant is a much more scaled down version of 16-06. This grant includes bathrooms only. This project is for \$85,000 Motion made by Fisk to adopt Resolution 16-07, seconded by Deike. **Roll call:** Hayes-Y, Deike-Y, Fisk-Y, Kelley-Y, Miller-Y, Leedy-Y. **Motion carried.**

Driveway and Right of Way Ordinance 16-08: This ordinance is in line with the county ordinance. This ordinance is scaled back with less paperwork. Motion made by Fisk to adopt Resolution 16-08, supported by Miller **Roll call:** Kelley-Y, Hayes-Y, Fisk-Y, Deike-Y, Miller-Y, Leedy-Y. **Motion carried.**

Schedule of fees for 16-8 Ordinance: Fisk made a motion of accept the schedule of fees, seconded by Kelley. **Motion carried** with all yeas.

Special Host Awareness Proclamation: Leedy said that this comes in spring of each year and it is to encourage people to have responsible parties and to discourage underage drinking. Deike made a motion to declare April Host Awareness Proclamation month, seconded by Fisk. **Motion carried** with all yeas.

Historical Society Request for contribution: This is a request for the scholarship program that goes towards local students that work for the museum in the summer months. Hayes made a motion to give \$250.00 to the Community Service Program. Fisk seconded it. **Roll call:** Kelley-Y, Hayes-Y, Fisk-Y, Deike-Y, Miller-Y, Leedy-Y. **Motion carried.**

Spring Cleanup: Spring cleanup is scheduled for May 14th. Hayes asked if the Township was going in on it. Leedy said she would send it over to them. Martin said that the rates are the same as the last time it was done. Deike made a motion to approve cleanup day at the presented rates. Seconded by Fisk. **Roll call:** Hayes-Y, Deike-Y, Fisk-Y, Miller-Y, Kelley-Y, Leedy-Y. **Motion carried.**

Updated items

DDA Appointments: the positions were reposted and 6 applicants applied. Applicants are Tawni Deike, Kris Benke, Deb Rogers, Linda Deeren, Valerie Housour, and Theresa Mills.

Leedy recommended Tawni Deike for the spot expiring on 2/29/20. Fisk made the motion to support the recommendation, supported by Hayes. **Motion carried** with all yeas.

Leedy recommended Linda Deeren for the other spot expiring on 2/29/20. Fisk made a motion to accept the recommendation, seconded by Miller. **Roll call:** Hayes-N, Deike-N, Fisk-Y, Kelley-N, Miller-Y, Leedy-Y. **Motion fails.**

Leedy recommended Valerie Housour to the same seat expiring on 2/29/20. Motion made by Miller, seconded by Fisk. **Roll call:** Kelley-N, Hayes-N, Fisk-Y, Deike-N, Miller-Y, Leedy-Y. **Motion fails.**

Leedy made a recommendation to appoint Theresa Mills to the same seat expiring on 2/29/20. Motion made by Miller, seconded by Fisk. **Roll call:** Fisk-Y, Deike-N, Kelley-N, Miller-Y, Hayes-N, Leedy-Y. **Motion fails.**

Leedy recommended Kris Benke to be reappointed to her previous seat expiring on 2/29/20. Motion made by Deike, seconded by Kelley. **Roll call:** Deike-Y, Hayes-Y, Miller-N, Fisk-N, Kelley-Y, Leedy-Y. **Motion carried.**

Leedy said the term that is currently held by Larry Parker expires on 2/28/19. Leedy appointed Linda Deeren to the seat. She said that it does not require a vote as it is an interim appointment.

DDA Update on council recommendations- joint session update: Hayes mentioned that the DDA terms have not been updated. Hayes made a motion to update all of the DDA members and terms per the attached sheet. Seconded by Miller. **Motion carried** with all yeas. Forwerck said that she sent an E mail and said that she does not feel comfortable until the DDA board meets responding to the issues. She said that as far as the audit she said she would make sure the documents will be available. Hayes questioned if there budget needs to be approved by council. Leedy said that they need to approve it first.

ZBA: Fisk said that there needs to be a change in the ZBA bylaws regarding the chair position. That needs to be cleared up before they can go forward with the ZBA. No meeting has been set yet.

Communication: the Sewer Authority did advertise for construction bids. The process has started for work to be done this summer. This is nearly a 7 million dollar project with most of it being done here in Fife Lake.

Public Comment: Linda Forwerck-116 E Front Street. On the Sewer Authority Construction bids they have to come back to the township. It's just a reminder. Cory Caverson-8362 Wolf Rd SW Fife Lake, she questioned a DDA applicant from Deb Rogers. She wanted to know why it was not brought up. Deike clarified DDA law states the president makes recommendations for appointments. She just wanted to say that Hitler died a long time ago. She said that Leedy was like his twin sister. This is a democracy and it is not determined by Leedy. She said that Leedy has bullied everyone out of office. She is tired of being quiet. She said that Jane left because of you. At some point you are going to have to look into the mirror to see how ugly you really are. Gordy Smith 630 Pierce Street, He said that his council is pretty much dead lock on everything. Jane would have been the deciding vote that often did not go in your favor Ms Leedy. Question is the next council member going to be voted on by the full council or be appointed by the president. Question number 2, we just had an election of the DDA officers one was appointed by the village president. We had a member of our business community who is on Main Street every day, whose application was swept under the rug. Please answer why you choose not to consider a Fife Lake business owner for this position. By the next village meeting he would like these question answered and the legal

expenses that incurred in the last year. Dave McGough -514 Bates Street. He can't agree more with the others. Jane knowledge and devotion cannot be replaced. Basically you ran her out of here as far as he is concerned. You have run a lot of good people out of here. Maybe we should get a letter from you resigning. Cindy Wyatt 114 State Street (business address), as a business owner downtown I just want to state that the way the DDA appointment was handled wrong. You did not give my mom and Theresa a fair shot. There is only one business owner on the DDA and that is Tim Minder. How are we going to promote out businesses working together going forward if the DDA and Village Council does not have our back. Mike Tornow, 421 Shelby Street, This is a perfect example of not getting anywhere. It's war without guns. You are not helping things Lisa. We all want the same thing. You're creating the problem. We all want the same things. Why can't everyone work together? Maybe you don't understand because you did not grow up here. Maybe you guys should look in the mirror and rethink it. Would you like us to spit on the sidewalk when you walk by or would you like to be liked? Do you want a nice town or would you like everyone on edge. Theresa Mills 105 Pierce Street. I just moved back up here. I chose to move back here. I did not grow up here. I hope that the forefathers of this community are not against those of us who did not grow up here. This community is home to me and many others who did not grow up here. I hope that this community will stop picking and choosing and work together. Cory Caverson, one last comment as the president of the Village of Fife Lake at the next meeting she wants and answer to why you do not support any of the local businesses. She would like to have that answer in writing.

Board Comments: Hayes asked if applications were being taken for Jane's position. Leedy said it would be posted and addressed at the next meeting. Kelley said that she has not been on the board very but has been a resident of the community for over 30 years. She loves this community and said that it was very dishearten that thing are going the way they are. She felt that the appointments for the DDA should be recommended by the DDA. She said that she knew that Deb Rogers had an application in since last December for her personally she did not understand why she was not considered. She would like to see us working together. Fisk he was been listening about accusations and name calling. This is the type of behavior that would be in a yard of a school, not from adults. He is disappointed that people don't realize that there are issues that can come up like liabilities and responsibilities if it is not done legally. He said he is not accustomed to hearing this kind of behavior outside of work as a corrections officer. There are a lot of positives going on around the community. He said for people to leave their personal problems at the door. He said lets look for the positive. Public comment: Deb Rogers said that some people have said things that may seem childish to you. Sometimes the will of the community is not being recognized. You may want to consider that you work for us, not us for you. This is an election year. Deike said that since she will be starting DDA she will be putting in her resignation for Planning.

Miller made a motion to adjourn at 7:58pm

Village of Fife Lake
Council Meeting Minutes
April 4, 2016

Meeting called to order: 7:00pm

Roll Call: Present: Fisk, Hayes, Kelley, Miller, Deike, and Leedy.

Absent: Roesemeier- resigned

Others: Valerie Housour- Village Treasurer, Marvin Radtke- Village Administrator, Marcia Eby- Deputy Clerk, and Bob Johnson- Grand Traverse County Commissioner.

Approval of Agenda: Fisk made a motion to approve the agenda as presented. Miller seconded it. **Motion carried** with all yeas

Pledge of Allegiance

Special Order of Business: there is a vacancy in a council seat with two applicants applying. Leedy asked if there is a motion to make an appointment. Fisk made a motion to appoint Marge Menzies to the vacant position on the council. Kelley seconded it. **Roll Call:** Kelley-Y, Hayes-Y, Fisk-Y, Deike-Y, Miller-Y, Leedy-Y. **Motion carried.** Marge Menzies who was present at the meeting was sworn in and sat at the vacant seat.

Consent Agenda Items A-E: Kelley made a motion to accept the Consent agenda items as presented. Fisk seconded it. Hayes wanted to note that the major street needs to be changed from \$3000.00 to \$17,400.00 and Local from \$840.00 to \$946.00. **Roll Call:** Hayes-Y, Menzies-Y, Deike-Y, Fisk-Y, Miller-Y, Kelley-Y, and Leedy-Y. **Motion Carried.**

Police/ Public Safety: No report.

Guest: Bob Johnson-Grand Traverse County Commissioner, He gave a report on budget cuts on the county level. He said that the commissioners are taking a pay cut for two years. They are looking at making cuts in employee retirement fund. An audit of the Sheriff's Department is about to start to see if cuts can be made there. Deike asked about an update on animal control. Bob said that there is not really anything in the budget for that. He said they are working on it and that the Sheriff's Department will probably be taking it. He gave an update on the Easling pool. He said that the YMCA has taken it over and they have about 155 members but need 450 members to keep it going. If they do not get any more members it will most likely be shut down in September.

Administrator Report: Marvin Radtke discussed multiple problems now that spring is here. He is addressing multiple junk complaints. He also discussed the streets that are in need of repair. He said that he felt there are a few spots the road will need to be cut and replaced along with patching up holes. He has consulted other communities on what they are doing in an attempt to be as cost effective as possible.

Public Comment: Dave McGough- 514 Bates Street: Martin D.P.W. worked here for 13 years. He discussed the work that Martin has done for the community. He felt that the

village was misleading the community when they say that he resigned. In his opinion Martin was driven out. Martin would not come out and say it but he said he knows the situation better than anyone and he was driven out. His duties have gradually been taken away, in the last 4 month since Marvin came on and that probably speeded up the process. As far as I know Martin was planning on retiring from this job. He said he is not the only one with the opinion of him being driven out. He also commented on the president not supporting the local businesses and wanted her to respond. He said that a lot of the stuff is coming from Menards, and Home Depot. He said that she should support the local businesses. Bob Menzies- Merritt Street, He said to Dave McGough the Township government does not support the local businesses either. They too buy from Menards and Home Depot. He said that Martin did do a good job for the Village, but in the resignation letter he said he quit for better reasons. It did not say he was run out. John and Sally Ellinger own the house on 606 Lake Street. He said that he wanted to let council know they are here in regard to the agenda item coming up. The house is for sale and the easement concern came up from the buyer. He voiced concern on how it will affect the sale of the property.

New items

MDOT Title VI and LEP Policy: Policy in packet. Leedy said that this was needed so that we can be in compliance for reimbursement for work that has been done. Motion by Hayes to adopt the Title VI policy as presented. Seconded by Fisk. **Motion carried** with all yeas

Easement request for 606 Lake Street: Information in the packet. The house is currently on the market. The house currently sits in the road easement. Physical improvements to the road and utility should not affect the structure. Radtke said if the council should grant easement it would be only for the existing structure and no more. All costs associated with it and the deed work would be the homeowner's responsibility. He said that an addendum would need to be added to the deed to state that if any changes were made to the existing structure relief of the easement would revert back to the 66 foot easement. The final documents would need to come back to council for final review with the attorney. Radtke suggested that the village do the survey. Motion to allow the relief of the easement within the current home footprint, contingent on acceptable survey and deed restrictions with reverted clause with legal approval by Village attorney and with all cost involved incurred by the homeowner by Deike. Seconded by Miller. **Roll Call:** Hayes-Y, Deike-Y, Fisk-Y, Kelley-Y, Menzies-Y, Miller-Y, Leedy-Y. **Motion carried.**

Schedule special meeting for FLAUA USDA project: A special meeting is needed to vote on the bid package before the project is started. Scheduled for April 11th at 7pm
State/ Boyd Street repairs: Radtke discussed some issues with Boyd Street. Some areas on State Street are having some washout problems. None of these sections are affected by the sewer project. This will be discussed more at the next meeting on the 11th.

Accept DPW Staff resignations: Motion by Fisk to accept Martin Miller and Vic DeFrance resignations. Seconded by Deike. **Motion carried** by all yeas

Best 4th in the North donation request: A request has been submitted for a donation for fireworks. Motion by Hayes to donate \$500.00 contingent on completion of permit and insurance being submitted on time. Seconded by Fisk. **Roll call:** Fisk-Y, Deike-Y, Menzies-Y, Kelley-Y, Miller-Y, Hayes-Y, Leedy-Y, Motion **Carried**

Updated items

DDA Update on Council recommendations: Bank statement in packet. No report given. Meeting on the 19th of April at 6 pm

Communications: None

Public comment: Bob Menzies- Merritt Street: does the county match the amount donated for the 4th celebration. Cindy Wyatt said that she does ask for donation from the surrounding communities and the donations vary. The county does not match with the village.

Theresa Mills 105 Pierce Street asked if there was anyway the community could help with the fundraising of money for the 4th celebration. Cindy Wyatt –114 State Steet. Home- 10322 Sperry Road thanked the Council for the continued support.

Board Comments: Deike wanted to clarify how long they plan on taking to replace the DPW employees. She said that she knew that the job description was being rewritten. She wanted to know when the position would be posted and hired. Radke said that they want to do a cost benefit analysis on that position. Kelley asked what would not be acceptable to dump at Spring Cleanup (on flyer). Leedy said that the lakeside safety station is coming after the snow stops. One of the grants has been submitted for restrooms at the Lakeside Park. 131 development project will be unveiled in May. Deike said that the school is having a talent show on Saturday \$5.00 admission proceeds will go to the band program. Lion King Musical will be presented on the 7th of May.

Deike made a motion to adjourn at 8:17pm

Respectfully Submitted
Marcia Eby

VILLAGE OF FIFE LAKE
SPECIAL MEETING MINUTES
APRIL 11, 2016, 7PM

Called to Order at 7:00pm

Roll Call:

Present: Marilyn Hayes, William Fisk, Marj Menzies, Lisa Leedy, Treasurer Housour

Excused: Adam Miller, Mary Kelley, Tawni Deike

Agenda: Fisk moved to approve the agenda, supported by Hayes. Unanimously carried.

Pledge of Allegiance

Special Order of Business:

Leedy gave an overview of the FLAUA process and project as well as timeline.

Guest Ray Ravary, Operator of FLAUA expressed the need for the system and costs of maintenance of late.

Hayes moved to adopt Resolution 16-09 accepting the construction bids for the Fife Lake Area Utility Authority project, supported by Fisk. Roll Call: Fisk-Y, Hayes-Y, Menzies-Y, Leedy-Y. Motion Carries Unanimously.

Street Repairs-No pricing back yet

Public Comment: None

Board Comment: Hayes reminded us to change the word City to Village in the Resolution

Adjourn: Meeting adjourned at 7:45pm

Respectfully submitted,

Lisa Leedy

Village of Fife Lake
Council Meeting Minutes
May 2, 2016

Meeting called to order at 7:01pm

Roll Call: Present: Fisk, Hayes, Menzies, Miller, Deike, Leedy.

Absent: Kelley- excused

Others: Marvin Radtke-Village Administrator, Valerie Housour-Village Treasurer and Marcia Eby- Deputy Clerk.

Approval of Agenda: Motion made by Fisk to approve the agenda with the additions, seconded by Miller. Deike asked to add under 9D, Movies in the Park. Fisk wanted to add under 9E, residency related to boards. **Motion Carried** with all yeas.

Pledge of Allegiance

Special order of Business: none

Consent Agenda Items A-E: Miller made a motion to approve the Consent Agenda Items, seconded by Fisk. **Roll Call:** Hayes-Y, Fisk-Y, Menzies-Y, Deike-Y, Miller-Y, Leedy-Y. **Motion carried.**

Police/ Public Safety Report: none

Guest: Bob Johnson was not present to give report. Hazardous waste handout in packet with dates for drop off.

Administrator Report-Marvin Radtke: Copy of the report in the packet. He discussed some trees that needed to be removed by the storage building and on State Street. He said the some of the branches are within the 14 foot threshold for emergency services. Bids will be put out for road striping as it was not done last year.

Public Comment: Mark Dragovich 8104 County Road 633 Buckley- Says he owns the Farmacy on 131. He would like to move the Farmacy from 131 to the village. He said that there is a couple of buildings that they are looking at. He will be loosing his current lease and needs to find a new location. Leedy discussed what the process would be to issue a land use permit. She also informed him that there is an ordinance against dispensaries within the village. If the land use permit gets denied he would have to go to the zoning board of appeals to request a variance.

New items

Recommendations for DPW 6 month trial for present to FLAUA: Radke discussed after meeting with the finance and personnel committees, it was felt that we needed to take a closer look at the job requirements and duties of the DPW workers. They felt that at this time to continue to use the FLAUA staff for now rather than to hire someone for the position. To want to take this time to get a full assessment of duties before coming up with a job description. Miller made a motion to utilize the FLAUA employees as DPW for up to 6 months without going over the budget and negotiate with FLAUA to see if it would be reasonable to take over their duties to rent the employees back to FLAUA instead of us renting from FLAUA. Fisk supported the motion. Discussion among council members about the benefits of proceeding this way.

Roll call: Hayes-Y, Menzies-Y, Deike-Y, Fisk-Y, Miller-Y, Leedy-Y. **Motion carried**

Lease agreement with Chamber for Farmers Market: Leedy said that the Farmers Market starts Saturday, every Saturday from 9 am to 2pm and they will be applying for a

permit. Fisk made a motion to accept the lease for the Farmers Market, seconded by Deike **Motion carried** with all yeas.

Revise Council Calendar for July, September and January: Leedy said that when the calendar was done in February, holiday weeks meetings were scheduled for Wednesdays and that the room is booked for Wednesdays. They need to be rescheduled for Tuesday. Hayes asked if the November meeting needs to be changed since it is a day before the election. Leedy said it should not be a problem but would check into it. Fisk made a motion to accept the changes to the calendar in July, Sept. and Jan. and check into November issue. Miller supported the motion. **Motion carried** with all yeas.

Movies in the Park: Deike said that this year the band boosters are coordinating along with the Chamber of Commerce for Movies in the Park. It cost about \$200. to put on a movie. There has been discussion on where to have it. Since there are several problems with the current location, like headlights shining on the screen when traffic is coming through town, it taking longer for the sun to set at this location and unacceptable language coming from a near by establishments. They would like to move it to the ball park and play the movies in the outfield on a white board, just back from center field. The boosters would pay for all the materials. Discussion among council members. Hayes made a motion to allow the band boosters to play movies in the ball park. Seconded by Fisk. **Motion carried** with all yeas

Residency on boards: Recently it was brought up that municipality Fife Lake Township has rules that you need to be a resident to serve on boards under the MCL 201-3. Fisk said that recently there was an individual on the FLAUA who was on the board member who was a property owner and sewer customer but not living in the township and was removed from the board. Fisk said that if this is true, there may be other individuals who are on boards that are not within the boundaries to serve on that board. Fisk suggested the DDA as an example. Fisk asked if there could be more information on this. Leedy said that the person in question was a property owner in the township, and that he had moved. She said that they are still a sewer user. She said that that person was removed from the sewer board because he did not hold residency in the municipality. Hayes suggested getting with the attorney to get an updated opinion as to what the MCL statute really says and apply it to all boards. Radtke will look into this.

New items

Spring Cleanup May 14th: flyer in packet. Resource recovery flyer in packet of hazardous materials with drop off dates.

DDA accountability: Leedy discussed hate mail coming in which involved the sheriffs department being called. This was directed toward a DDA survey that was posted on the village web site. It was received anonymously. It was directed towards a DDA official. It has been narrowed down to 17 people and an investigation is going on. Deike discussed what is going on in the DDA. She said that she has been elected as the new chair. She said that there was a meeting for tomorrow night to finish problems. Deike said that she was still looking for the financial records and is not clear where they are. She said that Benke has the checkbook. Miller stated concerns about the financial records not being turned over and that it has taken too long to get them. Deike needs a checkbook, keys to file cabinet and post office box, need receipts, and invoices from any expenses that were paid out for at least the last two years. We have copies of bank statements but not other financial reports for the auditor. Purchase approvals that match

the minutes. We also need minutes because they're not sure if all the minutes are in. Deike stressed communicating and would have appreciated a phone call when this issue came up today regarding the investigation. Leedy said that Deike was notified as soon as the dealings with the law enforcement were done. Deike would have liked to be there when the police opened the filing cabinet as the chair person. Tim Minder DDA, addressed this issue saying it has been going on for 16 months. Minder said he made a formal request and that the village went through it. He said that 2 out of 3 board members said to do a just cause hearing. You came back to give the DDA another chance. Then at the February meeting gave the DDA another list of the financials that are still not here. Minder said that he has already filed a police report with the State of Michigan. He said that they will take care of it because the village cannot take care of it. He said that Linda, DDA chair on record stated that she will not turn them over. Radtke suggested that council not discuss this any further pending the investigation either in public or in private without going through proper channels as there could be legal issues.

Communications: sewer report was handed out at the meeting tonight.

Public comment: Cory Caverson 8362 Wolf Road SW. Questions were addressed to village council She asked why did the village taxes go down? Why are 4 tax payers' taxes delinquent? Questioned if background checks were done for village Clerk and Treasurer. Why was a Village Administrator hired? Her time expired, and Mike Tornow on Shelby Street let her talk on his behalf. Mike Tornow discussed discontent with the council. Bob Menzies 420 Merritt Street. He said that he has heard Township people complaining and no complaints from the village. He congratulated Deike for being the new Chair for the DDA. Theresa Mills 105 Pierce Street. Mention that it is in Robert Rules for individuals to give their address when speaking. She said if you don't like someone there is an election coming up. You can help change it if you want rather than create animosity Dave McGough 514 Bates Street. He said if Tim is going to pursue these issues let him do it on his dollars. He has cost the village over \$10,000.00 for nothing. He needs to fund it himself.

Communication: DDA packet has been sent out to the DDA board. Deike said on May 14 the high school is doing the Musical Lion King, and on May 20 there is the Annual Spring Concert.

Miller made a motion to adjourn at 8:29 pm.

Respectfully Submitted
Marcia Eby.

**Village of Fife Lake
Council Meeting Minutes
June 6, 2016**

Meeting called to order: 7:02 pm

Roll Call: Present, Fisk, Hayes, Menzies, Kelley, Miller, Leedy

Excused: Deike

Others: Valerie Housour- Treasurer, Marvin Radtke- Village Administrator

Bob Johnson- County Commissioner, Marcia Eby- Deputy Clerk.

Approval of Agenda: Fisk made a motion to approve the agenda as presented, seconded by Miller. **Motion carried.**

Pledge of Allegiance

Special Order of Business: none

Consent Agenda Items A-D: Motion made by Hayes to approve the consent agenda items as presented, seconded by Fisk. **Roll call:** Kelley-Y, Hayes-Y, Fisk-Y, Menzies-Y, Miller-Y, Leedy-Y. **Motion Carried.**

Fife Lake Utility Authority Special Report: Fisk reported that Friday June 10th will be the ground breaking ceremony for the Fife Lake Utility Authority which will be the kick off of the improvements to the system. This is a \$6.5 million project here in Fife Lake which will allow us to get back into compliance with the DEQ and modernize the system. The grant money will cover 44% of the work being done. The project is expected to be completed this year. There should not be any interruption to the services while this project is going on. Leedy mentioned that there was \$650,000 in SAW grant money going to for engineering on top of the \$6.5 million dollars for Fife Lake Village.

Police and Public Safety: no report.

Guest: Bob Johnson-County Commissioner. Discussed that the unfunded pension grew larger. Discussion with MERS with a meeting in July to see what the options are.

Looking at creating a Pension Board. Bob Menzies, Merritt Street- asked when 113 would be finished. Leedy responded that it will be done this summer. Johnson said that MDOT has done a great job with the roads. Bob Johnson also said that the Veterans Mileage will be voted on in July meeting of commissions to go to the November Ballot.

Administrator Report: Report in packet. Marvin Radtke said that the interim maintenance employees have been working out well. The dock on the west side of the beach is in. A tree fell in the part and has been taken care of with no damage to surrounding picnics tables. A post and a throwable life saving device was donated to be put at the beach by Carly Budros Family. Three high school students who are Fife Lake area residents will be interning this summer. Each will be working 12 hours a week either doing office work or working outside in the parks. This will start on June 21st. The Fire Department did retrieval exercise within the village offices. Marvin said that it went well. Spring Cleanup was a success. There is talk of doing it yearly. The loader has had a significant hydraulic leak for awhile. The maintenance personnel were not able to locate where the leak is coming from. The loader will need to be looked at by an equipment company. The auditors were here and will be coming back because not all the paperwork was in. Fisk asked if the issue with the audit was that the DDA paperwork was not turned in. He

responded by saying yes. Leedy said that they are moving on without it as best as possible.

Public Comment: Theresa Mills- 105 Pierce Street, she is the founder of the Fife Lake Makerspace. The post has been together since 2012 and they have now received enough donations to make a down payment for the new vision of the Acre. It will be between the Family Dollar and Vans Lane. There working with a developer out of Grand Rapids, he is aware of what a Makerspace does since they are so popular down state. The paperwork should be signed next week. They will be working on a 5,000 square foot building. This is a great thing for the community. Chista Powder-760 Dorman Rd. She is a client of the Farmacy Dispensary. She has multiple chronic health conditions. She said that you're worried about getting the wrong element in this town, and are worried about getting drug addicts. She has never gotten in trouble with the law, she is educated. Marijuana is her only option. This is one of the only dispensaries that cater to the medical end. This does not get you high. She feels that putting a dispensary in the community will not cause any problems. Tina Reeves is also present on Christa's behalf. Ruthann Russell- Barrington Mich. She says she drives all the way up here. She also has many chronic conditions. They are quality medicine and quality people. Please let them sell here. Bill Calow- Vans Lane, I hope people don't get the wrong idea. You have to have your card to get your medicine. They don't sell to anyone on the street. Randy Younker- Kalkaska County. He works at the Farmacy. He has been in the industry since 2008. He used it for a condition in the past. He said that he was able to function with medical marijuana. He later opened up the first testing facility in the state of Michigan. In 2008 there was a raid which at that time there were a bunch of misunderstandings about the law. He went out of business. The Farmacy does not cater to the recreational side. We have enjoyed Fife Lake and we can bring business into the community. Sharon Britten- Borne Road, Fife Lake. She wants to point out that there are 4 or 5 businesses in Fife Lake that sells alcohol which is a liquid drug that causes anger and violence. She feels that it would be hypocritical to not let this business stay in this town. Gordy Smith 630 Pierce Street, He feels that the ordinance that was passed may have been in haste that prohibits a marijuana dispensary in the Village. He feels at that time their may not have been a clear understanding of the law. He said that you may think that I only have a vested interest as I am renting out the building in question, he went on to discuss the history of businesses within the village that have come and left gone over the years and vacant building for long periods of time. He is asking this council to put their personal prejudices aside. He wants to approach this with open ears and do what is right for this community. Bob Menzies – 420 Merritt Street, He has one thing to say about Gordy's conversation. It is time for him to put a well into the building instead of using a garden hose. I don't think it should be so close to the Day Care or next to the Parks. He said he does not know why there are leaving the former location but Gordy needs to put a well in. Gordy responded by saying that there is not garden hose servicing that building. He said that building shares a well under the DEQs supervision. Sarah Jones owner of the Famacy said we lost our lease because the owners of the property wanted to open their own dispensary. Unfortunately they are not educated in this. She fears for her patients. They are not going to get the product they are accustomed to. This is about giving back to people we serve. It is coming from a good place. Kathleen Auger – 228 North Seely Rd, Manton – She works at the Farmacy. When you go to Rite Aid or Walgreen's and you get home with your medication you

know what you're expected to take. That is what our patients expect. They know that the medicines they get are all organic and that there is nothing they have to worry about. The next time they can expect the same thing. They do not get the education at the other dispensaries. Robert Britten-124244 Borne Rd. Most of the recreational users will go to the private sector. The only ones who will be hurt by the closing of the Farmacy are the one who actually need it. Mark Dragovich -8104 County Rd 633, He is one of the owners. He said that this subject is near and dear to the heart. He showed a map of Michigan with a star of all the clients he represents in the state. He says they have medicinal quality medicine. We are like the Rite Aide. He said that he will take over the Disc Golf, no problems. We have donated to his community. We are deep into the community. Linda Deering 125 W. State Street, Fife Lake- She is support of the Farmacy my son has been in an accident and uses the dispensary.

New items

Movies / Ball field Electrical Installation: Leedy said that Deike could not be here tonight to speak about this. She also said that the Administrator has also been looking into additional parking lot lighting at the Village office. Leedy was looking into the interest to expand the electrical to the ball field along with additional lighting for the parking lot. Radke discussed the ongoing concern regarding the recycle bins and items being dropped in the bins that do not belong there. Hayes asked if it needs to go to the Parks Committee Miller made a motion to have the Parks Committee investigate more lighting and electrical for the parking lot and ball field, seconded by Fisk. **Motion carried** with all yeas.

Ball field Sponsorships/ Backboard purchases: Leedy said that the backboards at the ball park are rotten and need replacement. She said that there are roughly 50 sheets of plywood that need replacing the fasteners are popping out. Radtke said that there is interest in getting businesses to sponsor a backboard to help defray the cost. Radtke said this would be the last year they could be used due to them being a safety issue. Leedy said that a policy would need to be done first before doing any sponsoring. Hayes made a motion to have the Policy Committee draw up a policy to sell signs to help support the backstop boards. Seconded by Fisk. **Motion carried** with all yeas.

Tennis Courts: Leedy reported that there are 2 sink holes at the tennis courts and a good size crack. This would require the removal of the concrete to repair it. Leedy said that it is something to look at for the next budget year. Leedy said it needs to be addressed.

Tree Contract: Leedy reported that are two bids that came in. Both are included in the packet. Radke discussed some trees on Bates Street that is hanging below the 14 foot road clearance. Other trees included one on Main Street, one behind the Township Hall, and one by the old Fire Barn, and one at the Village Hall. Miller mentioned that R&M will be doing the stump grinding and Helsels is not. Radtke felt that Helsels was a better choice based on price. Miller made a motion to go with Helsels to do the tree cutting. Seconded by Fisk. Hayes felt that if stump grinding was needed they could add it on **Roll Call:** Hayes-Y, Fisk-Y, Kelley-Y, Menzies-Y, Miller-Y, Leedy-Y. **Motion Carried.**

Investment Policy: Leedy said that the auditors said that no investment policy is in place. Policy is in the packet. Hayes said that there is not a date on it. Leedy said it will go into effect right away. Fisk made a motion to adopt the Investment Policy as outlined in the packet. Motion seconded by Miller. .Kelley said that being on the Policy

Committee it would have been nice to have been able to go over it instead of grabbing something off the internet. She also pointed out some grammar errors within the document. Kelly felt that this should be tabled and gone over. Leedy said that this needed to be done quickly in order to be in compliance with the audit. Hayes suggested approving it and sending it to the Policy Committee to have it looked over. Leedy was in agreement with that. **Motion carried** with all yeas.

DDA update- Tim Minder: Tim- 107 Merritt. He discussed DDA issues along with Paperwork to go with it. He said that 18 month into this he wants to discuss some concerns with the DDA. He said after talking to members of the Council, DDA, and the public the opinion is to possibly start to dissolve the DDA due to the issues. Tim feels that might not be the case. He said that a huge shift has been made in the DDA. He said that he is going to present a new budget to be presented to the DDA at the July meeting for approval. It will include increasing revenue through grants, partnerships, and fund raisers. He said that he would like to form a committee He discussed a report from the DNR done in 2015. This report was regarding Fife Lake's fishing and habitat and included the actual condition of the lake. He said that over the years the fishing has declined. He said that treating the lake for milfoil has killed off a large percentage of the plants that the fish live off of. It also takes shade away providing too much sun. The report states that no changes should be done to the shore line. Positive things that can be done to the lake according to the report is to include adding woody structures to the bottom of the lake. This would be a low cost and lot of labor. He thinks that the DDA can form a committee to make this happened. He suggested looking for grant money to make that happened. He would like to form a Committee for Marketing. Like a small scale of Pure Michigan. Last on the List he wants to put Wi-Fi within the DDA district with the help of some grant money. He said in the future to include the entire Village on Wi-Fi as he and Leedy have discussed this for some time. He mentioned how for the last 18 months the village has tried to get finances from the DDA Chair and the Treasurer. Tim suggested closing all the DDA accounts. He asked if all the documents are in for the DDA. Leedy responded no. He asked if all the information was in for the DDA portion of the Audit based on a letter requesting items written on February 23, 2016 from Leedy to Forwerck. Leedy said that there are still some items missing. Minder said that there are a lot of things missing. Is it costing additional money to the Village? Leedy said yes. Minder requested that all accounts at Forest Area Credit Union be closed. He feels that there is a problem with the DDA finances for years. He feels that we need a new account at another financial institution for a period of two years. He is asking for a court to subpoena records for all accounts at Forest Area Credit Union to provide for the Audit. He proposed a forensic audit for 2015 that the DDA will cover. When those are completed then look at the previous 5 years with a forensic audit. He has requested a just cause hearing since March of 2015 against Linda Forwerck. He wants a vote tonight to file a just cause hearing to remove Linda Forwerck from the DDA board, and to do the same thing separately for the Treasurer of the DDA, Kris Benke. He discussed the June 2009 Council Minutes since there are no minutes from the DDA since 2010 he said he cannot look to see what happened. At the June 2009 Council Meeting, Forwerck asked for reappointments in the minutes. An Email from Forwerck to Noreen Broering who was the Village President at the time that was dated June 8th, 2009 and June 1st 2009. Forwerck discussed talking to Mark Magee about reappointment to the DDA board. The

note said that Magee is willing to chip away at his past due debt by doing work of the Village such as tree cutting etc. He hopes to make financial payments as his financial situation improves for delinquent taxes. Forwerck would like Magee to work on the plaques and tree work through the DDA. Minder found in July Council Meeting stated that Forwerck was present at the meeting in regards to Magee's reappointment. Attached to the minutes is a written and signed correspondence by Magee and Forwerck with promises of payment of delinquent taxes for reappointment. Motion done at Council to reappoint Magee to DDA. Letter was read to council members from Forwerck asking for the amount of delinquent Taxes without penalty along with other things pertaining to reducing his tax bill in exchange for doing work for the DDA and Village. Forwerck suggested that some of the taxes be excused due to the amount of community work that he has over the years. Letter dated July 13th 2009. Minder said that there was something he missed saying about the June Council meeting in 2009. It was suggested that Magee be contacted to see if he would like his appointment to be discussed in closed session. There is nothing written about going into closed session. Minder would like to know where this went. There is no bid or anything about the work he done. What he was paid for services. Minder requested a FOIA request for this.

DDA Budget: Leedy said that she was uncomfortable approving the budget until we have the results on the Audit. She suggested authorizing to pay only the bills that were approved at their last meeting, that are written in the minutes. Hayes and Kelley questioned how they could pay bills if they do not have an approved budget. Leedy said that all future expenditures will have to come to council until the budget is approved. Deike was not present to discuss the budget. Leedy said that the budget was approved at the DDA level. Leedy said that the April bills were paid without an approved budget. Fisk made a motion to pay the only debts that are currently for the month of April and May as outlined on page 32 of the packet. Also included was the QuickBooks bill. Leedy supported this motion. **Roll Call:** Fisk-Y, Menzies-Y, Kelley-N, Miller-Y, Hayes-Y, Leedy-Y. **Motion carried.**

Dispensary: This was a discussion on where it stands and what the process is. Radtke said that the Council was approached last month about the Medical Marijuana Dispensary to open business within the Village. At that time it was indicated what the process would be in order to change our ordinance. Since that time an application has been filled out, which was denied because it does not conform to the zoning ordinance, which is 10.35 of the zoning ordinance. Later an updated application with a narrative attached on what his plans were was re-submitted. Again based on ordinance it still was not a permitted use. The process that needs to be done would be a request to the Planning Commission to see if they would review the Zoning Ordinance section 10.35 to see if there is interest to amend the ordinance. If it is decided that the ordinance will be changed, Planning will need to establish some criteria in the new ordinance. Then it would be sent to the county for review, and then sent back to planning who would then will make a recommendation to Council. Council has ultimate authority of adopting and approving the ordinance. Public hearing would also fall into the process. There is not the ability to grant to a temporary use due to state law. Mark Dragovich asked if he could open and consult and not do any selling. Radtke said that it does not permit a use. Mark discussed maybe filling out a different narrative. Radtke wanted to consult the attorney.

Fisk made a motion to extend the meeting for 10 minutes, seconded by Miller **Motion carried** with all yeas.
Kelley left at 9:29 pm

Fisk made a motion allow the Administrator to consult with attorney regarding the laws of dispensaries. Seconded by Miller. **Motion carried** with all yeas,

Updated items

Spring Cleanup: Radke said that it was well attended. It was brought up that it should be done yearly. The bill for both the Village and Township was \$2,390.00. The Township was invoiced for half of the cost. Radtke said we were charged \$17.00 per cubic yard for medal, Radke said that there are companies that would do it for less. There will be an annual cost of about \$1,500 if it was done yearly. Leedy felt it was about 50% between village residents and township residents.

131 Corridor Development: Meeting June 21st from 2-4 at the village.

DDA Accountability: Already discussed

Communication: Cory Caverson on Wolf Road -submitted a letter regarding her public comment from the last meeting. Attorney advised us not to discuss this but to invite her to visit during business hours and ask her questions. Historic news letter was in the packet.

Public Comment: Bob Menzies asked when the bulletin board would be up in the park. Leedy said it was suppose to be up for Memorial Day but was not done by then. Bob asked where the \$1,500.00 for the sign is.

Board Comments: none.

Adjourn meeting at 9:36pm

Respectfully Submitted
Marcia Eby

The Village of Fife Lake
Village Council Minutes
July 5th 2016

Meeting called to order at 7pm

Roll Call: Present: Fisk, Hayes, Miller, Deike, and Leedy.

Absent: Menzies, and Kelley.

Others: Valerie Houser-Village Treasurer, Tessa Johnson-Village Clerk, Marv Radtke-Village Administrator. Marcia Eby- Deputy Clerk.

Approval of Agenda: Fisk made a motion to approve the agenda as presented, seconded by Hayes. **Motion carried** with all yeas

Pledge of Allegiance

Special order of Business: None

Consent Agenda items A-D: Leedy mentioned two extra bills added that came in today. The attorney bill for \$546.00 and the Fife Lake True Value bill in the handout tonight Fisk made a motion to approve the Consent Agenda items A-D. Miller supported the motion. **Roll Call:** Hayes-Y, Fisk-Y, Deike-Y, Miller-Y, Leedy-Y. **Motion Carried.**

Police/ Public Safety: no report.

Guest: Bob Johnson was not present for the meeting. Mark McKeller was present and is running for Grand Traverse County Commissioner. He is running for Bob Johnson seat. He gave some background information about himself. He discussed why he was running for this office and if elected what he plans to do once in office.

Administrator Report: Report in packet. He briefly discussed what was in his report. He discussed the follow up on the Best 4th of the North. He suggested getting together with the Chamber to have a follow up meeting to discuss any areas that need improvement. Discussion followed regarding minor problems with the 4th among council members. Hayes questioned a zoning complaint form and asked for a copy to be given to council. **Public Comment:** none

New items

Best 4th of the North wrap up: Gloria Perrault spoke on behalf of the chambers side of the 4th. She discussed lack of volunteers and the work involved. Discussion was done on ways to make it run more smoothly next year. Possible coordination meeting to be set up to help with communication. Discussion among council of possibly using a check list and overall to better coordinate activities so everything runs smoothly.

Jim Morrison regarding vacating Howard Street Alley: He discussed with council possibly vacating the alley. Block 17 with 4 owners who own the alley and own property across the alley. He had a map of the area in question with him. The closing will be between 5th Street to 4th Street. Gordy Smith 630 Pierce Street commented in favor of closing the street. Marvin recommended sending this to the Street Committee.

Pugsley Correctional Facility Closing: Pugsley is scheduled to close on September 24th. This will impact the village economy greatly. This closing came as a big surprise to everyone. Radtke said the village is being proactive in trying to get the facility reused as quickly as possible. Some suggestions have been made on what to do at the facility. Radtke said that the suggestions will be taken back to Lansing. This is in hopes of reducing the financial impact to the village businesses.

Elections: anyone running nonpartisan needs to file before July 26th at 4 pm. The township has the paper work. The president's seat, the Treasure's seat, and three council members Miller, Hayes, and Kelley's seat are up for reelection. People can also run as independent on the township level by filing by the above date.

Updated Items

131 Corridor Development: the development from Cadillac to Petoskey that has been going on for the last two years is now in the Marketing phase. The marketing is directed towards tourism with focus on the trails and recreational qualities. Regional marketing expected to begin in the fall.

Dispensary Update: already covered in administer report. At this point the Planning Commission is researching the subject.

Minder request: Minder asked last month for two show cause hearings. Radtke discussed the attorney's recommendations. Attorney said there was no reason why Council should not have a show cause hearing to remove DDA members. Other options are to transfer the DDA to the Planning commission and dissolve the board. The third option is to dissolve the DDA. Leedy said that the audit is not completed yet. DDA members have voiced frustration with problems within the DDA. Current DDA chair Dieke voiced her concerns about the DDA under the new changes. Radtke said that action should be taken at this time. Fisk voiced his concerns about reducing risk and liability in moving forward with the current DDA members. Miller made a motion to move the DDA to the Planning board. No second to the motion. **Motion fails.** Miller gave his reason for moving to planning commission. Hayes questions the audit

being in at the end of the month. Can the decision wait? Leedy said that documentation is still missing for the audit. Radtke discussed the procedure pertaining to the audit deficiencies with the DDA. Motion to postpone the just cause to the August meeting after the audit comes back. Hayes made the motion to postpone the just cause hearing to the August meeting after the audit comes back. Deike seconded it. **Motion carries with 2 nays and 3 yeas.**

DDA Accountability: discussed above.

Communication: a letter was in the packet from the Gauld family regarding the dispensary. This puts it at 27 opposed and 2 in favor of the dispensary of citizens within the village, who have provided input. A notice also came in from Department of Licensing and Regulatory Affairs to post information about human trafficking. This is posted outside the office.

Public Comment: Mark McKeller 658 Sun City Road. Kingsley- He discussed the DDA issue saying that a show cause is not always needed to remove someone from office and suggested looking into that. He said the Village Council has the authority to remove if you have cause.

Board Comments: Leedy mentioned that the interns have been working well. They have learned a lot. Radtke said that there is materials and equipment that needs to be looked into getting rid of. Leedy thanked Tessa for putting in extra time and painting and weeding. Leedy said she applied for another grant for \$20,000 to apply to the bathroom grant if we get it.

Deice made a motion to adjourn at 8:37 pm.

Respectfully Submitted

Marcia Eby

Village of Fife Lake
Council Meeting Minutes
August 1, 2016

Meeting called to order at 7:00pm

Roll Call: Present: Fisk, Hayes, Menzies, Miller, Deike, and Leedy Absent:
Kelley

Others: Marvin Radtke- Village Administrator, Tessa Johnson- Village Clerk,
Valerie Housour- Village Treasurer, Marcia Eby- Deputy Clerk. Kelley arrived at 7:03
pm

Approval of Agenda: Fisk wanted to add under new items letter D, the changing of the
monthly meetings. Deike wanted to add under updated items number 6, the DDA budget.
Motion made by Fisk to approve the agenda as amended seconded by Deike, Motion
carried with all yeas. Pledge of Allegiance

Special order of Business: none

Consent Agenda Items A-D: Hayes made a motion to accept the Consent Agenda Items
as presented, seconded by Fisk. Fisk read a letter under FLAUA from the engineers on the
updates on the sewer project. Roll Call: Kelley-Y, Hayes-Y, Fisk-Y, Menzies-Y, Deike-
Y, Miller-Y, Leedy-Y. Motion carried.

Police / Public Safety: none Guest: none

Administrators Report: Report included in packet. He gave a summary of what some of the
issues are and some of the problems that need to be addressed.

Public Comment: Dave McGough- 514 Bates St. He discussed some statements that were
made in past meetings and did a follow up on some of the statements. That claimed that
the statements were untrue based on what he found. Mike Tornow- Shelby Street.

Questioned why there is a chain across the dump site. The procedure was explained to
him. Dave McVaugh 6671 Ingersoll Rd. asked about any progress on the problem
intersection. Leedy said that there was a handout pertaining to that intersection. Constance
Clinghammer-9751 Street, she said that she knew that we were talking with MDOT, and
wondered if we were happy with what was going on. Leedy said that it was an agenda
item to be addressed later, and there was a paper on the back counter addressing this
issue.

New items

Sander box disposal: Marvin discussed the rusted sander box along with some blades. He
is asking to have it disposed to a scrap metal yard. Deike made the motion to dispose of
unnecessary scrap items. Seconded by Fisk. Fisk asked that we check with several
businesses to see what we can get for it. Roll Call: Menzies-Y, Hayes-Y, Miller-Y, Fisk-
Y, Deike-Y, Kelley-Y, Leedy-Y. Motion carried.

Village Tractor: Marvin discussed the cost to get the current tractor working. It will be
about 14 to 15 thousand dollars to get it running. Denny Gill from AIS was present to
discuss options. He discussed a newer model of the same tractor as a possible purchase. All
of the accessories that we currently have will go on this newer tractor. Discussion among
council members followed. Deike made a motion for proceed with the purchase of the JCB
212SU Tractor given an adequate inspection and test drive with trade in of old machine.

Fisk seconded it. Roll Call: Fisk-Y, Hayes-Y, Menzies-Y, Kelley-Y, Miller-Y, Deike-Y, Leedy-Y. Motion carried.

Pickup Truck: Marvin also discussed the need for a pick-up truck. He said that we are currently using the sewer truck when needed. Several trucks were discussed that were slightly used. He said that he has been looking at governmental web sites and other web sites. Lengthy discussion went on among council members about different trucks that were discussed. Fisk made a motion to purchase a 2008 F250 pickup truck not to exceed \$9,500. To have it inspected prior by a service mechanic with possible repairs not to exceed \$2,500. in repairs. Miller seconded the motion. Roll call: Kelley-Y, Hayes-Y, Fisk-Y, Menzies-Y, Deike-Y, Miller-Y, Leedy-Y. Motion Carried. This motion applies to this truck only.

Change the monthly meeting day: Fisk said that it has been recommended by the auditors that the date be changed from the first Monday of the month. A later date would have the monthly budget and other bookwork done. Hayes made a motion to have the meetings on the third Monday of each month starting on the 15th of August. Motion seconded by Fisk.

Motion carried with all yeas. Updated Items

131 Corridor Development: a mini marketing plan has been developed by Network Northwest and will be presented by Mid-August or September. More communities are jumping on board along 131.

Dispensary update: There is no longer going to be any activity at the location. They are still there but are in the process of moving out.

Jim Morrison regarding vacating Howard Street Alley: This was presented at the last meeting and then went to the street committee. The street community made a recommendation of not abandoning the alley. Fisk made a motion to accepting the recommendation to the Street Committee to not vacating the alley. Hayes seconded the motion. Roll Call: Menzies-y, Hayes-Y, Miller-N, Fisk-Y, Deike-N, Kelley-N, Leedy^w Y. Motion carried.

DDA Accountability: nothing back from auditor.

Minder Request: will wait until the audit comes back.

DDA Budget: Deike explained the updated budget to council. She discussed changes that were made on this budget compared to the last budget. Hayes made a motion to adopt the DDA 2016-20176 amended budget. Motion seconded by Kelley. Roll Call: Hayes-Y, Deike^wY, Fisk-Y, Kelley-Y, Menzies-Y, Miller-N, Leedy-Y. Motion Carried

Kelley left at 9: 16pm

Communication: Leedy said that there are accepting nominations for the County Planning awards for the year. She also said that there is a Library millage on the ballot in the election. This millage is for operations. Leedy said that she put up a response in regards to the accident at 131. Council discussion on what has been done on the Village level.

Public Comment: Bob Menzies- 420 Merritt Street, He said he has been talking to the construction crew that some people in the village are being aggressive towards the crew. Dave McGough- 514 Bates, said that one DDA member has caused 90% of the problems with the DDA. He hasn't attended the last two DDA meetings. He would like assurance that the council is not paying any legal fees in regards to this issue.

Board Council: Primary election is tomorrow. There was discussion on what millage renewals are going to be on the ballot.!

Deike made a motion to adjourn at 9:21pm

Respectfully Submitted
Marcia Eby

Village of Fife Lake
Council Meeting Minutes
September 19, 2016

Meeting called to order at 7:03pm

Roll Call: Present: Fisk, Hayes, Menzies, Kelley, Deike, and Leedy.

Absent: Miller- excused.

Others: Marvin Radtke- Village Administer, Valerie Houser- Village Treasurer, Tessa Johnson – Village Clerk, Marcia Eby- Deputy Clerk, Bob Johnson- Traverse City County Commissioner.

Approval of Agenda: Fisk made the motion to approve the agenda as presented, seconded by Deike. **Motion carried** with all yeas.

Pledge of Allegiance

Special order of business: None

Consent Agenda Items A-F: Leedy said that there are a couple of bills that have been added to the packet. The salt and sand bill and the blade purchase. Fisk made a motion to accept the consent agenda items as presented. Motion seconded by Hayes. **Roll Call:** Kelley-Y, Hayes-Y, Fisk-Y, Menzies-Y, Deike-Y, Leedy-Y. **Motion Carried.**

Police / Public Safety: no report.

Guest: Bob Johnson- Grand Traverse County Commissioner: The County has hired a HR Director, Finance Director and Facilities Director. The new HR Director will be leaving the job and it will be up for rehire. The household hazard waste pickup in Kingsley on October 1st. Need to make an appointment prior to going. Discussion is ongoing to extend the MERS retirement. Animal Control will be coming back to the Health Department. Project Cherry Tree is a group to help get services to the Veterans locally. Have gone to Lansing to present project and will be going to Washington. The Veterans mileage will be on the November ballot at .12 mills for 6 years.

Commission of Aging is being audited right now. The goal is to see if the moneys are being used wisely. The police audit was done this week. The county is looking at selling some vacant properties to put the money back into the pension program.

On Friday the 23 Senator Schmidt will be at Pugsley at 9 am to discuss what to do with the building.

Administrators Report Marvin Radtke: Report in packet. Marvin the DPW has been busy finishing up some projects that were started in the spring. The village building is coming together the dry wall is up and just needs to be mudded. The JCV had been delivered and the attachment area being worked on. The interns are gone now. Looking on how to get a template to paint the railroad crossing signs at the tracks. We are looking at trimming up the trees that are in need of trimming. Grant was submitted to plant native species trees. Mentioned that oak wilt is coming this way and would like trees in place, in case something happens. He checked to see if the village insurance is at the best price

for the best coverage. He said that the village is getting a great price. Discussion is ongoing with MDOT and the Sheriff Dept. about the 131 and 186 intersections.

Public Comment: Bob Menzies- Merritt Street, He questioned why the Chamber is not involved in the October 1st event.

New items

Audit: Copy in packet. Finance committee has reviewed it. Discussion among Council members about the interpretation of the audit and changes that were made with this new firm. Hayes made a motion to accept the audit as presented, supported by Fisk. **Motion carried** with all yeas.

Resolution to move Road funds to Chase Bank: As part of the audit is recommended to move money to another account to ensure that the tax payers money is FDIC insured. A resolution was done to move the roads money to a different account at a separate bank.

Deike made a motion to adopt the resolution 2016-009. Motion seconded by Fisk. **Roll**

Call: Menzies-Y, Hayes-Y, Fisk-Y, Deike-Y, Kelley-Y, Leedy-Y. **Motion Carried.**

SAW Grant: this is the storm water engineering grant. Leedy said that we need to do the modeling portion. Once this is done then we will apply for grants to fix some of the storm drains that are not draining properly. Leedy said it was a \$19,000 match. This would cost \$ 8,000.00. Motion made by Fisk to accept the proposal of 8000 dollars for storm water modeling services to be done by Fleis and Vanderbrink. Motion seconded by Hayes. **Roll**

Call: Hayes-Y, Deike-Y, Fisk-Y, Kelley-Y, Menzies-Y, Leedy-Y. **Motion carried.**

Planning Commission Request: It was presented to Council that the Master plan needed to be done in a timely matter and to comply with the new guidelines. Planning was asking Council if they would be willing to pay Marvin Radtke for extra time to help get it done. Marvin felt that it would take about 50 hours to get the information and formulate a draft Master Plan. Discussion with Council regarding what is needed and what would be the cost. Fisk made a motion to have Marvin Radtke develop a Master Plan not to exceed 50 hours at \$1,322.00 total with monthly updates and to be done within 90 days. Hayes seconded the motion. Kelley questioned if a contract was necessary. Kelley wants the motion typed up and signed. Motioned seconded by Hayes. **Roll Call:** Kelley-Y, Hayes-Y, Menzies-Y, Fisk-Y, Deike-Y, Leedy-Y. **Motion Carried.**

Kelley left at 8:08 pm

Fisk resignation from the FLAUA Board: Leedy mention that Fisk is resigning from the FLAUA Board; She said that his term will be up in December of this year. Hayes made a motion to regretfully accept Fisk resignation from the Board. Motion seconded by Deike. **Motion carried** with all yeas. Fisk said that he really enjoyed working on the board and the accomplishments that were made.

FLV Vacancy on the FLAUA Board: Council questions whether to post or appointment the position. Fisk suggested putting Hayes in that position till December of 2016 when his term is up. Deike made a motion to appoint Hayes for the remainder of Fisk's term till the end of December. Motion seconded by Leedy **Motion carried** with all yeas.

Lease to FLAUA for SCADA equipment: In packet is the drawn up lease for FLAUA to house their tower and other equipment on village property and to save them some money. Deike made a motion to approve the SCADA tower contingent to village

attorney's review and approval. Motion seconded by Fisk. **Roll call:** Hayes-Y, Deike-Y, Fisk-Y, Menzies-Y, Leedy-Y. **Motion carried.**

Shared employees with FLAUA: Handouts in packet of breakdown in cost from FLAUA and Village. Radtke discussed the information that was in the packet. He said that if we can work together with the FLAUA board in regard to the employees there could be a substantial savings for both the village and FLAUA. FLAUA would like to continue to share employees at this point in time. It may be subject to change once the project is done. They want to stay the way it is now till the end of the year. Discussion continued among council members. It was discussed that the village would take control of the employees and manage them through the village. Discussion on hours worked for Village and FLAUA and that there would be coverage in emergencies. Leedy discussed the need for both boards to come up with job descriptions. Deike made a motion to send job descriptions, responsibilities and service hours needed to personal committee and to come back with a proposal to be presented at the next meeting, and that FLAUA would do the same so both boards will know what the needs would be by November or December. Fisk supported the motion. **Motion carried** with all yeas

New items

DDA Accountability: Deike gave a brief update. Leedy said that the audit came back with no problems in regards to the DDA. This will be removed from the agenda.

Minder Request: Leedy said that Minder requested to be on the agenda to have the former chair of the DDA be removed, but Minder is not Present. Leedy said that she would like to have his request removed from the agenda. Hayes made a motion to not pursue a just cause hearing on the former DDA chair. Motion seconded by Deike. **Roll call:** Fisk-Y, Deike-Y, Minzies-Y, Hayes-Y, Leedy-Y. **Motion carried.**

Communication: Thank you note in packet from the Fife Lake Chamber for the use of the maintenance men on the 4th of July. This note was in the packet.

Public Comment: Linda Forewerck-116 Front Street wanted to thank the Council for taking this off the agenda. She asked that a letter be drawn up to send to her attorney.

Board Comments: Deike asked if a donation has been made to the Historical Society. Leedy said no because the auditor informed them that it needs to be done differently, and we hadn't yet received a request. Homecoming is next week. There are lots of festivities going on. A Pink Out game to be on the 7th of October with everyone wearing pink to the football game.

Fisk made a motion to adjourn at 9:11pm.

Respectfully Submitted
Marcia Eby

Village of Fife Lake
Council Meeting Minutes
October 17, 2016

Meeting called to order at 7:03pm

Roll Call: Present: Hayes, Menzies, Kelley, Deike, and Leedy

Absent: Fisk- excused, Miller- excused

Others: Valerie Houser- Treasurer, Marcia Eby – Deputy Clerk.

Approval of Agenda: Kelley made a motion to approve the agenda as presented, supported by Deike. **Motion carried** with all yeas.

Pledge of Allegiance

Consent Agenda Items A-D: Hayes questioned the budget amendments on this month budget. Leedy said that the amendments will be pulled out and move it to New items 9g on the agenda. It hopes to hear a response from the clerk in the meantime. Kelley questioned the minutes under the planning commission regarding the contract of the Village Administrator. Kelley recalls that the motion reflected that the contract be amended and it was not reflected in the motion. Leedy also said to remove the minutes from the Consent Agenda Items. Kelley made a motion to accept the Consent Agenda Items minus the Budget Amendments and the Minutes, Motion supported by Hayes. **Roll Call:** Kelley-Y, Hayes-Y, Menzies-Y, Deike-Y, and Leedy-Y. **Motion carried.**

Police/ Public Safety: No report.

Guest: Carl Brown –Chairman of the Road Commission. Jim Cook was also in attendance with Carl. He presented a handout to the council. Carl said that the county will be presenting a millage. It will be a three-year millage of 1 mill which amounts to about \$40.00 per home owner on the average home. This will generate about 3.5 million for the road commission. Some of the money will also be used for match money on projects. Jim discussed the information in the handout. Jim discussed the breakdown on roadwork with in the county.

Josh Roswell- Superintendent for Forest Area Schools; goals for the school is to get more involved in the community. He said if anyone has any questions about the schools to give him a call. Bob Johnson –Grand Traverse County Commissioner was not present to give a report.

Administrator Report: Handout in packet, Radtke was not present at the meeting to give a report.

Public Comment: Bob Menzies- 420 Merritt Street, He discussed that a key was needed to use the dump and that residents need to plan ahead.

Mike Tornow 412 Shelby Street- he said that he went there and it was locked. He said that there was no instruction on what to do. Leedy explained the procedure to use the dump. Deb Rogers- She asked when Miller term was up. Leedy said that today was his last meeting. Leedy said he is not running for reelection. Mary Cummer – 11206 Lakeshore Drive, wondering if there is an easier way to get a FOIA request. She said that she has stopped by and no one has been here. She said that she was not given a deadline as to how long it takes to complete. Leedy discussed the procedure and time frame.

Tree Grant: Leedy said that the village received a grant for \$2100.00 for park trees with a 100% match. Leedy said the money needs to be spent first and then we will get reimbursed. These trees will be placed in some of the parks where some of the oaks are dying off. Native species trees were picked. Deike made a motion to spend the \$2100.00 to meet the grant requirements to later be reimbursed. Motion seconded by Menzies. Roll Call: Hayes-Y, Menzies-Y, Deike-Y, Kelley-Y, and Leedy-Y. Motion carried.

Proposed Clerk Wage Increase: Leedy said that the clerk has had her yearly review. She is recommending a .25 an hour effective November 1st. Deike made a motion to increase the clerk's wage by .25 an hour. Seconded by Hayes, Roll call: Menzies-Y, Hayes-Y, Deike-Y, Kelley-Y, and Leedy-Y. Motion Carried.

DPW Job Descriptions: handout in packet discussing the job descriptions. Leedy said that she felt that the sewer board is not going to make a decision anytime soon in regards to staffing. Leedy would like to hire employees for the village. She said that the job posting is already done. Deike made a motion to approve the Department of Public Works Maintenance job description as well as the job posting to be made ASAP. Deike wanted to change the wording in the first sentence on the posting, the word receiving changed to the word accepting. Menzies seconded the motion. Motion carried with all yeas.

DPW Staffing: see above. The position will be posted.

Main Street Repair: Last week a proposal was made to repair Main Street from Front Street to the curve for \$10,000 dollars because the construction crew were already here doing work. Since that didn't work Leedy is hoping that because they are still here working on the sewer they can fit time to get it repaired before winter. Leedy said it now would be in the area of around \$14,000 dollars if they can find time to get it done this year before winter. This would be a wedge and overlay. Deike made a motion to spend up to \$15,000 dollars to repair Main Street should it be able to be scheduled. Hayes supported the motion. Roll call: Hayes-Y, Menzies-Y, Deike-Y, Kelley-Y, and Leedy-Y. Motion Carried.

CVTRS: Leedy discussed this with council as information only.

Budget Amendment: This will be moved to next month agenda for clarification.

Minutes: Kelley questioned the motion on last month's minutes under planning. She questioned the motion regarding the Village Administrators contract. After listening to the tape there is nothing in the motion about changing his contract. It was mentioned to have the Village Administrator sign the motion as an addendum to his contract. This was recorded in the minutes.

Updated items none

Communication: Anita Gould sent in a letter saying that she received a township absentee ballot instead of a village ballot. James Morrison also sent in a request that Howard Street alley between 4th and 5th Street be closed to motorized vehicles except for property owners. This request will be sent to the street committee.

Public comment: Mary Cummer 11206 Lakeshore Drive- who is maintaining the Chamber page for Fife Lake. She says that it has not been updated.

Board Comments: Hayes said that there is no FOIA request form on the website. She said all the other information is there but not the form. She would like the form added to the site. Rural Fireboard Meeting is meeting on October 25th at 9am at the township hall. Fife Lake Sewer meeting is this Thursday night. Leedy said the project is on budget and on time.

Deike made a motion to adjourn at 7:56pm

Respectfully submitted
Marcia Eby

Village of Fife Lake
Council Meeting Minutes
November 21, 2016

Meeting called to order at 7pm

Hayes conducting meeting as temporary President Pro tem.

Roll Call: Present: Hayes, Menzies, Kelley, Deike, Tornow, McGough

Absent: None

Others: Houser- Village Treasurer, Johnson-Village Clerk, Eby- Deputy Clerk.

Approval of Agenda: Hayes requested to move items 9A and 9H under 3A and move correspondence to 3A. Motion made by Deike to accept the agenda as amended.

Seconded by Kelley, **Motion carried** with all yeas.

Pledge of Allegiance

Special Order of Business: Tessa Johnson- Village Clerk Performed the oath of office for Valerie Houser the Village Treasurer and Council Member Menzies.

Resignation of Council member William Fisk: Motion made by Kelley to accept William Fisk resignation, seconded by Tornow. **Motion carried** with all yeas.

Assigning a President Pro tem: Discussion on what the duties are of the Pro tem. Tornow made a motion to appoint Hayes as President Pro tem. Motion seconded by Kelley. **Roll Call:** Hayes-Y, Menzies-Y, Deike-Y, Tornow-Y, Kelley-Y, McGough-Abstain. **Motion Carried.**

Hayes read to everyone a communication received from a village resident regarding McGough debt to village. The communication was included in packet.

Determine status/ take action of Presidents position addressing ineligibility law

62.7re: Dave McGough: Motion made by Kelley to forgive the debt against Dave McGough. Seconded by Tornow. Deike gave a history on what was going on in 2014 when this all occurred and the synopsis of the law. Hayes read to everyone a synopsis of what has happened since that time. Dave gave his side of the story. **Roll call:** Menzies-N, Hayes-N, Deike-N, Kelley-Y, Tornow-Y, McGough- abstain. **Motion failed.** Deike made a motion that we turn this matter over to both the Village attorney and the attorney representing Dave McGough to handle this debt then report back to council. **Motion failed with no support.** Deike clarified the motion to say that at this point we allow the attorneys that represent the Village and Dave McGough to handle this matter to determine if the debt is valid and to what extent during which time a report is given back to council. Dave McGough will sit as Village President. Hayes supported the motion.

Roll Call: Hayes-Y, Deike-Y, Kelley-N, Menzies-Y, Tornow-Y, McGough- abstain.

Motion carried.

McGough took over to run the meeting as Village President.

Consent Agenda Items A-D: Hayes made a motion approve the Consent agenda items as presented, seconded by Tornow. **Roll call:** Kelley-Y, Hayes-Y, Menzies-Y, Deike-Y, Tornow-Y, McGough-Y. **Motion carried.**

Police/ Pubic Safety Report: No report

Guest: Bob Johnson County commissioner not present at meeting.

Public Comment: George Gould-314 Pierce Street, He asked McGough how he could run for the board. Theresa Mills 105 Pierce Street- asked what the prerequisites to run for office are. Hayes clarified her question. Robert McDonald -11748 Vans Lane, who decided that McGough was responsible for the damage? Bob Menzies- 420 Merritt Street, Dave admitted to doing road damage. Mary Cummer -11206 Lakeshore Drive said that the Chamber board is having problems getting information from the previous president. Is there a time limit? She suggested videotaping the meetings. Jeannie Sharp- 1180 Oak Hill Road- Bates Street has crumbled for years cannot blame it on McGough Linda Deeren-125 State Street. She read an e mail from February 4, 2016 from Lisa to Ron asking to disable the two passwords to the Chamber website. This e mail was CC to Deb Rogers. Cindy Wyatt 10322 Sperry Rd- Secretary of the Chamber of Commerce. Leedy still holds the media pages' hostage. Bringing old drama is hurting everyone in the community. Brian Hayes- 399 Woods Edge Drive, discussed the road issue saying that we pay taxes to maintain the road in front of your house. This vote sets a precedence which is wrong. The Village attorney is trying to comment election fraud based on communication and discussion. Linda Forwerck- 116 Front Street, Fife Lake Supervisor, she discussed the time frame when everything should be turned over. Hayes updated her comment.

Updated items

Resignation of Administrator Radtke: Deike made a motion to accept the resignation of Marv Radtke as Village Administrator, seconded by Menzies. **Motion carried** with all yeas. Deike made a motion to the Village administrator job description and job duties to the Personnel Committee to see if it is still appropriate and to come back with a recommendation of any changes and further action at the December meeting. Hayes supported the motion. Hayes asked for a clarification of who is on what committee.

Motion carried with all yeas Hayes made a motion to put Menzies, Tornow, McGough and Houser on the Personal committee. Motion seconded by Kelley. **Motion carried** with all yeas

Resignation of Councilman Fisk: Posting of his position. Deike made a motion to post for Fisk position till the end of his term in 2018. With the applications being due Thursday the 15th of December by 12 noon. Kelley supported the motion. **Motion carried** with all yeas.

Appointment of interim Zoning Administrator: Discussion among Council about this. Deike made a motion to have President McGough to handle zoning on an interim basis until the December meeting at which time the Personnel committee will report what they found. Motion seconded by Hayes. **Motion carried** with all yeas.

Tree lighting and the Christmas Celebration: Cindy Wyatt- Chamber Chair gave an update. The event is scheduled for December 10th

Spruce Tree planting request in the Village Green: Deike discussed possible getting a live tree to be planted to stay in the Village Green to be decorated every year. At this time, it is discussion only.

Motion to remove Leedy from bank accounts: Deike made a motion to remove Leedy from all current bank accounts. Hayes seconded the motion. **Motion carried** with all yeas.

Resolution to add new President to Bank accounts: Resolution 16-10 to add McGough to bank accounts. Deike made a motion to adopt Resolution 16-10 t adding McGough to all current bank accounts. Hayes supported the motion. **Roll Call:** Kelley-Y, Hayes-Y, Menzies-Y, Deike-Y, Tornow-Y, McGough-Y. **Motion Carried.**

Historical Society Request: A bill from them was included in the packet. Hayes made a motion to donate \$250.00 to pay a portion of the environmental pest control bill, seconded by Deike. **Roll Call:** Hayes-Y, Menzies-Y. Deike-Y, Kelley-Y, Tornow-Y, McGough-Y. **Motion Carried.**

Offer on Plow blade and sander: Johnson said that she made a comment in her report about Paul Beaver wanting the blade and sander box. that goes on the truck his brother bought a year ago Deike made a motion to sell the plow blade and sander box for \$240.00 to Paul Beaver, seconded by Tornow. **Roll Call:** Menzies-Y, Hayes-Y, Deike-Y, Tornow-Y, McGough-Y. **Motion carried.**

Updated items

CVTRS Report: Houser said that she was working on it and that it would be done by December 1st the date it is due. Houser explained to council what it was.

Water Quality Study Update: Update given by former President Leedy Hayes made a motion to allow Leedy to continue to work with Tessa Johnson on the SAW Grant. Motion seconded by Deike. **Motion carried** with all yeas

131 Development Program: former President Leedy gave a report and updated council about this. Tornow said that he would volunteer to be a part of this project.

Tree Grant update: Former President Leedy said that the trees have been planted and just waiting for the money to come in.

Howard Street Alley request: Street committee report gave the recommendation to decline the home owner's request their decision is in their report. Tornow made a motion to accept the Street Committee recommendation regarding Howard Street Alley and to decline the homeowner's request. Motion seconded by Kelley. **Motion carried** with all yeas.

Communication

Public Comment: Cindy Wyatt-10322 Sperry Rd Commented on how nice the meeting went tonight. Stan Patrick-7461 Blue Road Asked if the sewer bills will come back to Fife Lake instead of H&R block. Linda Deeren-125 State Street, the sewer bills can be pain online. Marie Voice- Morgan Street, she thanked Lisa Leedey for all the work she has done. She said that she has gone above and beyond. Forwerck-Township Supervisor asked if the village could work with the township to help get a sidewalk up Boyd to the supermarket.

Board Comments: Kelley wanted to thank the voters for electing her for another term. Hayes asked if Tessa could get information on all the different committees to see where we are at with all the changes that have been going on. McGough also thanked everyone

for voting him into office. He will be happy to get this debt behind him. He thanked Lisa Leedy for all the good work she has done. Tornow thanked everyone for electing him as council members. He discussed his goals. Deike discussed what was going on at the upcoming Christmas Concert at the school on December 20th.

Deike made a motion to adjourn at 8:58pm

Respectfully Submitted

Marcia Eby

Village of Fife Lake
Council Meeting Minutes
December 26, 2016

Meeting called to order at 7:02pm

Roll Call: Present: Hayes, Menzies, Kelley, Deike, McGough, and Tornow.

Absent: none

Others; Houser- Village Treasurer, Johnson- Village Clerk, Eby- Deputy Clerk

Approval of Agenda: Hayes made a motion to approve the agenda as amended, seconded by Tornow. Deike wanted to add under new items letter F, DDA appointments.

Motion Carried.

Pledge of Allegiance

Special order of Business: An application was received from Brian Hayes for the open Council seat. Kelley made a motion to accept Brian Hayes to the trustee position, seconded by Tornow. **Motion carried** with all yeas and one obtains by Hayes. Brian was sworn in by Johnson- Village Clerk, and then joined Council for the rest of the meeting.

Consent Agenda items: Deike made a motion to accept the Consent Agenda items as presented, M. Hayes supported. **Roll Call:** M. Hayes-Y, Menzies-Y, Tornow-Y, Kelley-Y, McGough-Y, B. Hayes-Y, Deike-Y. **Motion carried.**

Police/ Public Safety: no report. We will be getting a new officer possibly in January

Guest: Bob Johnson not here to give report.

Public Comment: Linda Forwerck 116 Front Street- She discussed the oath of office being different then how they do it at the Township. She suggested getting with the County Clerk about it. She said that the Township Clerk was very knowledgeable on it also.

New items

Recommendation from Personnel on DPW hiring: The personal committee met with two individuals regarding the full time and part time positions. The recommendations were to hire Jamie Stocking as the full time employee. Attempts have made to get a hold of the part time employee without success. It is recommended to start Jamie at \$19.50 an hour with no insurance or retirement. Deike made a motion to hire Jamie Stocking as the full time DPW position at \$19.50 an hour. Motion seconded by Tornow. His wage was to be effective last Monday the 19th. **Roll Call:** Menzies-Y, M. Hayes-Y, Tornow-Y, Deike-Y, Kelley-Y, McGough-Y, B. Hayes-Y. **Motion carried.** Deike made a motion to appoint Stocking as interim Street Administrator. Motion seconded by B. Hayes. **Motion carried** with all yeas.

Hiring of part-time DPW: McGough said since the part time employee has not returned the calls he said that he called Vic DeFrance a former employee. Mc Gough asked council to hire him at a 20 hours' week position at \$11.50 an hour. He does not have a CDL license. Deike made a motion to hire Vic DeFrance part time for \$11.50 an hour contingent on getting Air Brake Credentials being received in 6 to 8 months. Seconded by M. Hayes. **Roll call:** Kelley-Y, M. Hayes-Y, Menzies-Y, B. Hayes-Y, Deike-Y, Tornow-Y, McGough-Y. **Motion carried.**

Administrator Posting: Hayes wants the Policy Committee to meet before the posting. This is to be tabled till the January Meeting.

Committee Positions: info in packet. Hayes discussed the various openings on the different committees. Council members volunteered for the different committees. The police committee needs to be added to the list.

Resignation of DDA member Minder: Hayes read Minders resignation letter to all in attendance. B. Hayes made a motion to accept Minder resignation effective November 20, 2016 at 11:59pm. Motion seconded by Tornow. **Motion carried** with all yeas.

Post open DDA seat vacancy and terms ending 2017: Forwerck and McGee have terms ending in 2016. Minder seat is up in 2018 and will be posted.

Reappoint Hayes and Broering to FLAUA: Tornow made a motion to reappoint M. Hayes and Ron Broering to the FLAUA board. Seconded by Deike. **Motion carried** with all yeas. These are 4 year terms.

Material bids for meeting room: Bids are in the packet. Menards had the better bid for \$1133.47. Jamie Stocking will pick up the materials. Deike made a motion to accept the bid from Menards for the meeting room. Seconded by Tornow. **Roll call:** M. Hayes-Y, Deike-Y, B. Hayes-Y, Kelley-Y, Menzies-Y, Tornow-Y, McGough-Y. **Motion carried**
Treasurer Training in Lansing at a cost of \$500. Budgeted: It is put on by the Michigan Municipal Treasures Association and is a two-day event. Deike made a motion to approve the training for Houser from the MMTA not to exceed \$500.00. Kelley seconded the motion. **Roll call:** Kelley-Y, M. Hayes-Y, Menzies-Y, B. Hayes-Y, Deike-Y, Tornow-Y, McGough-Y. **Motion carried.**

OSHA approved cabinet for the shop: Jamie stated that the cabinet was needed for the shop for flammable materials. Currently there is not one in the shop. Handout is in the packet. M. Hayes made a motion to approve a flammable cabinet for the shop for \$514.00. Motion seconded by Kelley. **Roll call:** B. Hayes-Y, Deike-Y, Menzies-Y, Kelley-Y, Tornow-Y, M. Hayes-Y, McGough-Y. **Motion carried.**

Accept attorney's recommendation on Bates Street debt: McGough said that he has been talking to his attorney. He said that he was expecting a letter to come today but since the post office was not open he did not get the letter. He would like to table this until the January meeting. Motion by Tornow to table this until the January meeting, Kelley seconded it. **Motion carried** with 1 abstain and the rest yeas.

Public Comment: Linda Formwork-Fife Lake Township Supervisor, 134 Morgan Street, mentioned the Chamber Dinner at the Fife Lake Inn on January 3rd. Doug Mansfield Union Township Supervisor will be conducting a public meeting on a proposed shooting range on January 5th. The proposed shooting range will be in the area of Supply and Fife Lake Road area. The meeting will be held at the elementary school. She gave an update on Rural Fire. She said that Green Lake Township and Grant Township left rural fire and that Chief Webber did not resign, he has decided to stay on for one more year.

Bob Menzies, Merritt Street, discussed the shed on the alley right of way across the street. McGough said he would look into it.

Board Comments: Deike said that there is a blood drive from 9-3 at the high school. B. Hayes thanked the board for accepting his application for the council seat. Deike made a motion to adjourn at 8:17pm

Respectfully Submitted
Marcia Eby