

Village of Fife Lake Downtown Development Authority
Meeting Minutes
January 21, 2020

Meeting called to order at 6:50pm

Roll call: Present-Prebo, Benke, Tornow, McGough, Patrick, and Gauld.
Absent- Forwerck, and Magee.

Approval of agenda: Additions to the agenda will be under New Business, a request from the Village and QuickBooks. Motion made by Patrick to approve the agenda as amended, seconded by Prebo. **Motion carried** with all yeas

Approval of the minutes: Approval of the 10/15/19 minutes. A correction in the minutes is that Forwerck was at the meeting but she came sometime after roll call was taken. Patrick made a motion to approve the minutes with the correction. Motion seconded Prebo **Motion carried.**

Guest: none

Communication: Christmas card from Julie Peltier, A communication regarding the Fishing Derby, and a notice that the CD renewing. Motion was made to give \$300.00 to the Fishing Derby by McGough, seconded by Patrick. **Roll call:** Tornow-Y, Patrick-Y, McGough-Y, Benke-Y, Prebo-Y, and Gauld-Y. **Motion carried.**

Treasurers Report: Information in packet. Benke gave an update on the bank accounts. There was discussion on what to do with the CD as it was up for renew. It was decided to renew the CD. Motion made by Prebo to approve the treasures report as presented, seconded by McGough. **Roll call:** Patrick-Y, Tornow-Y Benke-Y, McGough-Y, Prebo-Y, and Gauld-Y. **Motion carried**

Bills to pay: none

New Business

DDA Budget Report: The budget will be done by Prebo. There will be a meeting in February for budget approval. It will be on February 18th at 6:30pm.

Appointments: The appointments for the next year were discussed. Gauld has no problems chairing the DDA and Benke is fine with being Treasurer. It was decided that Magee will not be the co chair due to his absences. Motion made by Patrick to remove Magee as Co-chair, seconded by Prebo. **Motion carried.** Motion made by McGough to appoint Prebo as Co-chair, seconded by Benke. **Motion carried**

Request from Village: The village would like to be put into the budget to off set some of their expenses for maintenance in the DDA district. They would like \$2000.00 for the placing and removing of the Christmas decorations, \$2000.00 to help with plant maintenance, and \$1000.00 for the Village Clerk in handling of the DDA business. This would equal \$5000.00. This will be considered for next year's budget.

QuickBooks: Benke will check with Tessa the Village Clerk on what is the best option.

Old Business

Annual Report: Gauld is checking into this. She said it was pretty involved.

Disc Golf update: Benke will check into someone to do the sign.

Sidewalk update: The design is done.

Update on website: done

Bulletin Board Update: ongoing.

Christmas Update: Good feedback on the Christmas decorations. Ideas were given for next years decorations.

Public Comment: none

Motion by Prebo to adjourn at 7:53pm

Respectfully submitted

Marcia Eby.

Village of Fife Lake
Downtown Development Authority
Meeting Minutes
August 18, 2020

Meeting called to order at 6:35pm

Roll Call: Present: McGough, Magee, Patrick, Benke, Prebo, and Forwerck.
Absent: Tornow, and Gauld

Approval of Agenda: Trash cans will be added to the agenda under new items. Patrick made a motion to approve the agenda as presented, seconded by Benke.

Motion carried with all yeas,

Approval of Minutes: There are two sets of minutes to approve. February 18, 2020, and July 21, 2020.

Motion made by Forwerck to approve the February 18 minutes as presented, seconded by Prebo. **Motion carried** with all yeas.

The July 21, minutes were done by Benke. Motion made by Patrick to approve the minutes of July 21, seconded by Magee. **Motion carried** with all yeas.

Guest: none

Communication: Thank-you notes were passed around the table from the businesses in town for the donation during Covid. A letter also came in from the Museum asking for a donation.

Public Comment: none

Treasurers Report: Benke discuss the treasures report. She went over the bank statements with everyone. Only one check was written for \$35.00 for the web services. She did a printout of the TIFF funds and gave a copy to the board. Motion made by Forwerck to pay \$468.00 to the hardware. Patrick seconded the motion **Motion carried** with all yeas.

Motion made by Forwerck to have the treasurer pay \$200.00 to both the treasurer and the recording secretary. Motion seconded by Patrick. **Roll call:** Patrick-Y, Prebo-Y, Benke-Y, Magee-Y, McGough-Y, and Forwerck-Y. **Motion carried.**

Motion made by Prebo to pay \$2500.00 for the 4th of July fireworks which was budgeted for. Motion seconded by Benke. **Roll call:** Prebo-Y, Patrick-Y, Magee-Y, Benke-Y, McGough-Y, and Forwerck-Y. **Motion carried.** The money will be \$2000.00 for the fireworks and \$500.00 for Sheriff duties.

Motion made by Patrick to pay \$35.00 to the web service, seconded by Prebo.

Motion carried with all yeas. This bill is for some component of the web service.

New Business

Meeting Dates: This is for information uses only

Michigan Downtown Association: This will be tabled till sometime in the future.

Banners: This will be tabled

Economic Consultant: Tabled till next month

Trash Bin: Prebo would like a decorative trash bin at the Disc Golf. He said that there is trash everywhere. Magee said that he would donate a trash container for the Disc Golf.

Updates Items

Sidewalk Update: Gosling has done the engineering work already done on the sidewalk from the elementary school to the gas station. Gosling now needs to put it out for bids. Motion made by Patrick to put the project out for bid. Motion seconded by Magee. **Motion carried.**

Forwerck made a motion to have the bids in at Gosling by September 11, th at 3pm to be opened at the DDA meeting on the 15th. Motion seconded by Patrick.

Motion carried.

Annual Report: ongoing

Bulletin Board: Magee with get with Mike to get it finished.

Public Comment: McGough said the Ovarian Cancer Ribbons will be placed on the streetlights on September 3rd.

Trenton Taylor -580 State Street: Discussed the issue of speeding down State Street.

Motion to adjourn made by Patrick, seconded by Prebo at 8:02

Respectfully Submitted

Marcia Eby

Village of Fife Lake
Downtown Development Association
Meeting Minutes
October 20,2020

Meeting called to order at 6:40pm

Roll call: Present: Forwerck, Patrick, McGough,
Absent : Tornow, Magee, Gauld, and Prebo and Benke

No meeting was done because there was no quorum.
Next meeting will be November 17th